

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
April 1, 2014

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, April 1, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley, Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Armstrong and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Savion Simms, PreK student at Rodney B. Cox Elementary School, and Pauline (Pat) Sullivan, retired teacher and administrator.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of March 4, 2014, and workshop of March 4, 2014. There were none, and on motion by Member Hurley, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman opened the Second and Final Public Hearing on the Revised DSBPC Policies (*See Miscellaneous Supplemental Minute Book 393, Page 33*). After stating that notice of this hearing has been posted on the District's web site and published in compliance with Florida Statute 1011.03, Chairman Crumbley asked if there was anyone in the audience who would like to speak on this item. No one came forward. Attorney Alfonso noted one small non-substantive change for Policy 2460 (page 3 of 10) – the word "Program" would be changed to "Plan". Member Armstrong moved that the Board approve the second and final reading of the Revised DSBPC Policies, as corrected, seconded by Member Hurley. On vote, the motion carried unanimously.

The Chairman opened the Second and Final Public Hearing on the Exceptional Student Education Policies and Procedures 2013-2016 (*See Miscellaneous Supplemental Minute Book 393, Page 34*). After stating that notice of this hearing has been posted on the District's web site and published in compliance with Florida Statute 1011.03, Chairman Crumbley asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Altman moved that the Board approve the second and final reading of the Exceptional Student Education Policies and Procedures 2013-2016, seconded by Member Hurley. On vote, the motion carried unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentations as follows: (*See Miscellaneous Supplemental Minute Book 393, Page 35*)

- Parent Involvement Award - Moon Lake Elementary School

The Chairman called a break for pictures and the meeting came back to order at 9:43 a.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Brady McNutt - Student apology. Board members accepted his apology.
- Davon Williams – Student apology. Board members accepted his apology.

Member Luikart thanked the parents for attending today.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, president-elect of USEP, spoke:

- Looking forward to the workshop on Legacy Life today.
- Looking forward to working with the Board as the new president of USEP.

Committee Reports:

Member Armstrong:

- Health and Wellness Incentive Committee – update of Strategic Plan and recent activities.
- Student Wellness Policy Committee – ready to bring proposed policies to staff for review prior to Board approval.
- Investment Oversight Committee – reviewed financial information that was presented.
- Attended 27th Day in the Legislature with Chairman Crumbley in Tallahassee.

Member Hurley:

- Career Academy Steering Committee.

- ERP Committee – student activity going live this week; vendor work will be completed by October; gave kudos to help desk employees for ERP training (more than 4,000 work tickets were answered in one month); efficiency will be increased when the HR phase goes live.

Member Altman:

- Large Capital PRT Committee meets tomorrow.

Member Luikart:

- Career Academy Steering Committee.
- Missed the Discipline Committee meeting.

Chairman Crumbley:

- Career Academy Steering Committee.
- Communications Committee – working on preliminary ideas to be submitted later in the year.
- Architectural Review Committee – reviewed 19 architectural firm presentations; will report on top group that is selected for the next stage.
- Attended 27th Day in the Legislative with Member Armstrong in Tallahassee.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Provided Board members with an update on the Information Communication Technology (ICT) Coach positions – all affected staff was placed in an ICT position or returned to the classroom; professional development has been and continues to be provided; will continue to monitor the need for additional support; surveys for feedback from ICTs will be sent out after spring testing is completed; summer Board workshops will be scheduled on various transformation initiatives.
- Parent Night will be held at 6:00 p.m. tonight at Crews Lake-K8 for parents and community members to view architectural drawings of the proposed remodel of Shady Hills Elementary School and discuss the transition back to the school in the 2015-2016 school year. He invited Board members to attend and participate in the meeting.
- Requested that the Board pull Item 12B (*Work Proposal for District Success Plan*) from today's agenda. The topic will be discussed at a workshop on April 15, 2014, and then submitted for final consideration at that evening's Board meeting.
- Participated in the Hunger Walk on March 15, 2014, at Gulf High School. Response to the event was very positive, with proceeds going toward senior meals and the "Pack-a-Sack" program for hungry students. He thanked Principal Kim Davis, staff members, and Board members for their support.

Ray Gadd:

- No comments today.

Amelia VanName Larson:

- Reminded Board members of the PLACE After School Conference being held on April 26, 2014, at Wesley Chapel High School.
- The Elementary STEM Fair will be held at River Ridge High School on April 26, 2014. There will be several breakout sessions for parents. She encouraged Board members to attend.
- According to AdvancedED's "Accreditation Progress Report", the district is fully accredited as all recommendations have been completed and accepted.
- Marchman Technical Education Center has received accreditation through 2019 from the Council on Occupational Education.
- Summarized addendum pages – Items 7C and 7D for School Improvement Grants (Gulf Middle School and Chester W. Taylor Elementary School).
- Recommendation of Avgoustina Stavrou-Klem as Senior Instructional Specialist, Office for Teaching and Learning.
- The Learning Community Executive Directors acknowledged the following staff recommendations:
 - Karyn Kinzie - Assistant Principal, Fox Hollow Elementary School;
 - Jason Joens – Principal, Gulf Middle School;
 - Gretchen Rudolph-Fladd – Principal, Veterans Elementary School; and
 - Colleen Wilkinson – Assistant Principal, Sand Pine Elementary School.
- The Student Codes of Conduct will be presented at the next Board meeting; a workshop will be held prior to the meeting to review suggested changes.

(2.0) The Chairman remarked that there were no expulsion recommendations today.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

10. Resolutions - None Submitted

11. Property Acquisitions - None Submitted

12. Miscellaneous Action Items

A. Out-of-State Travel - New Orleans, LA - National School Board Assn. Conference

~~B. Work Proposal for District Success Plan~~ **PULLED**

The Chairman asked for a motion to approve all items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including addenda. Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

A. Learning Communities (*See Miscellaneous Supplemental Minute Book 393, Page 36-37*)

1. Requests for School Field Trips

2. Out-of-State Travel - Ridgewood High School - National Council of Teachers of Mathematics 2014 Research Conference

B. Teaching and Learning (*See Miscellaneous Supplemental Minute Book 393, Page 38-42*)

1. High School Course Adoption for 2014-2015

2. ESE Course Adoption 2014-2015 Board Action

3. High School Visual Arts Course Adoption for the 2014-2015 School Year

4. Approval of Foreign Exchange Sponsoring Organizations

5. School Choice Change of Placement

C. Professional Development and School Supports - None Submitted

D. Accountability Research and Measurement - None Submitted

E. Student Support Programs and Services (*See Misc. Supplemental Minute Book 393, Page 43*)

1. Change of Placement

F. Early Childhood (*See Miscellaneous Supplemental Minute Book 393, Page 44*)

1. Out-Of-State Travel - Atlanta, GA

G. School Field Trips - None Submitted

4. ADMINISTRATION

A. Human Resources and Educator Quality (*See Misc. Personnel Minute Book 80, Page 12*)

1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations

B. Employee Relations - None Submitted

C. Technology and Information Services - None Submitted

5. SUPPORT SERVICES

A. Planning Services (*See Miscellaneous Supplemental Minute Book 393, Page 45*)

1. Requests for Use of Facilities

B. Construction Services - None Submitted

C. Food and Nutrition Services - None Submitted

D. Maintenance Services (*See Miscellaneous Supplemental Minute Book 393, Page 46*)

1. Surplus Equipment

E. Purchasing Services (*See Miscellaneous Supplemental Minute Book 393, Page 47-48*)

1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts

2. Second Addendum to 2013-2014 Dual Enrollment Articulation Agreement – Pasco Hernando State College

6. FINANCE SERVICES (*See Miscellaneous Supplemental Minute Book 393, Page 49-52*)

A. Request for Approval of Payroll Expenditures for February 2014 and Authorization to Expend Funds for March 2014

B. Disposition of Library Materials from School Media Centers

C. Warrant Lists

D. Interim Financials for All Fund Types - 7/01/2013 - 2/28/2014

E. 2013-2014 Budget Amendments - February 2014 - #48 through #56 (*See Misc. Budget Minute Book 34, Page 4*)

7. GRANT PROPOSALS (*See Miscellaneous Supplemental Minute Book 393, Page 53*)

A. Federal Public Charter Schools Program Grant for Planning and Design

B. Title I School Improvement Initiative

C. School Improvement Grant, Cohort 3 1003(g) GMS

D. School Improvement Grant, Cohort 3 1003(g) CWTES

E. Florida Standards Professional Development Action Project (PDAP) Grant

8. ALLOCATIONS (*See Miscellaneous Supplemental Minute Book 393, Page 54*)

A. Allocation Changes (2013/2014):

Increase - Addl Duty Non Inst (Child Care) – SSPS (IDEA Part B);

Increase - Supervisor - SSPS (IDEA Part B);

Add – Addl Duty Inst - DSFP (Title III)

9. INTERNAL AUDIT (*See Miscellaneous Supplemental Minute Book 393, Page 55*)

A. Audit of River Ridge Middle School's Internal Accounts –

- June 30, 2010 through June 30, 2013
- B. Audit of Hudson High School's Internal Accounts –
Fiscal Years Ended June 30, 2010 through June 30, 2013
 - C. Audit of Anclote High School's Internal Accounts –
Fiscal Years Ended June 30, 2010 through June 30, 2013
 - D. Audit of Paul R. Smith Middle School's Internal Accounts –
Fiscal Years Ended June 30, 2010 through June 30, 2013
 - E. Audit of Cypress Elementary School's Internal Accounts –
Fiscal Years Ended June 30, 2010 through June 30, 2013

(12A) The Chairman presented the request for approval of Out-of-State Travel - New Orleans, LA - National School Board Association Conference (*See Miscellaneous Supplemental Minute Book 393, Page 56*). Member Armstrong moved that the Board approve the Out-of-State Travel - New Orleans, LA - National School Board Association Conference, seconded by Member Luikart. On vote, the motion carried unanimously.

Member Altman commented that Board members have not attended national conferences in the last few years. These conferences offer much information and Board members agreed that it is a good idea to select a representative to attend these conferences as the budget improves.

Individual Board members presented and discussed items.

Member Armstrong:

- Participated in the Head Start audit with Chairman Crumbley.
- Attended Special Olympics at River Ridge High School.
- Attended the Youth Leadership Pasco breakfast.
- Volunteered and walked at the Hunger Walk at Gulf High School.
- Commented that we do not have an employee wellness policy; suggested that the topic be reviewed during policy discussions.
- Requested a meeting of the Substitute Committee before the start of the next school year.

Member Hurley:

- Attended the Florida Standards meeting at Wiregrass Ranch High School. She appreciated the time and efforts of staff, as the information was helpful to parents.
- Attended the Cinderella Ball.
- Judged senior projects at Mitchell High School.

Member Altman:

- Thanked everyone for good thoughts and wishes for his son-in-law who was recently involved in a serious automobile accident. The caregivers at the hospital encouraged him. Most of them are graduates from Pasco schools who are giving back to the community in a tremendous way.

Member Luikart:

- Attended the Cinderella Ball.
- Participated in the Hunger Walk at Gulf High School.
- Attended Special Olympics at River Ridge High School.
- Attended the USEP-Retired educators meeting.
- Participated in the Chasco Fiesta parade during spring break. The district had a nice float in the parade.

Chairman Crumbley:

- Attended the Cinderella Ball.
- Attended Special Olympics at River Ridge High School.
- Participated in the Head Start audit with Member Armstrong.

Attorney Alfonso:

- Final deliberations on Pamela St. Mary three-day suspension without pay appeal. Proposed findings were sent previously to Board members for review (*See Miscellaneous Supplemental Minute Book 393, Page 57*). Member Armstrong moved that the Board uphold the recommendation for a three-day suspension without pay for Fivay High School teacher, Pamela St. Mary. Member Altman seconded the motion. After discussion and comments by Board Members, the Chairman called for the vote. On vote, the motion did not pass, with Members Hurley, Luikart and Chairman Crumbley casting the nay votes. The Board directed Attorney Alfonso to prepare an Order to submit to the Board Chairman. Executive Director Kevin Shibley confirmed that the charging documents, along with today's disciplinary disposition, would be a part of the employee's personnel file.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that there is a workshop immediately following today's meeting in Training Room D.

The Chairman announced that the next regularly scheduled meeting of the Board is April 15, 2014, at 6:00 p.m. with an Executive Session (closed) and Board Workshop beginning at 4:00 p.m.

There was no further business to come before the Board, and upon motion by Member Luikart, the meeting was adjourned at 10:40 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: April 1, 2014 -10:55 a.m.

TOPIC: *Legacy Life*

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso and Nancy Alfonso, School Board Attorneys; Ray Gadd, Assistant Superintendent for Administration and Operations; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Christine Pejot and Patricia Howard, Office for Human Resources and Educator Quality; John Simon and Robert Patterman, Office for Technology and Information Services; Linda Cobbe, Director of Communications and Government Relations; Betsy Kuhn, Director of Employee Relations; Kenny Blankenship and Jim Ciadella, USEP; Jeff Solochek, Tampa Bay Times, and Ronnie Blair, Tampa Tribune.

Executive Director Kevin Shibley introduced representatives from the Pollock Financial Group, LLC, who explained the proposed Legacy Life program. Investors would put funds into a premium on life insurance policies for the district's employees. District employees would be eligible for a \$50,000 life insurance policy that would cost them nothing. The policy would remain in effect even after the employee left the district's employment. The employee's beneficiaries and the district would each receive \$50,000 when the employee died. USEP representatives support the plan but had questions about the benefit amounts. Updated information will be presented to Board members at a workshop on April 15, 2014.

The workshop concluded at 12:21 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

4/15/14

Superintendent of Schools