



**District School Board of Pasco County
Regular School Board Meeting
April 7, 2020**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chairman Colleen Beaudoin, with the welcome and reading of the vision statement.

Member Harding shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Chairman Colleen Beaudoin and board members Cynthia Armstrong and Megan Harding were present in the boardroom; Vice Chairman Allen Altman and board member Alison Crumbley were present via operator guided conference call. Also present in the boardroom were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, attorney for the board.

The chairman asked for a moment of silence for the families of Avah Stinnett, Pre-K student, Shady Hills ES; Emma Lewis, 8th grade student, Seven Springs MS; Jayden Relyea, 9th grade student, River Ridge HS; and Anne Johnson, former director of CTE department.

Attorney Alfonso announced that under School Board policy/bylaw 0132, the Superintendent is required to report his exercise of Emergency Notice of Action to suspend existing bylaws to modify the quorum provision, with the board reviewing and approving the action at the next meeting and deciding whether the action should continue. He asked board members to consider taking action to extend the meeting format requiring quorum, the procedure for the meeting, and public participation by telephone.

The chairman opened public comment on the proposition. Attorney Alfonso said the board would now hear public comment on the Superintendent's Notice of Emergency power related to (1) the issue regarding quorum (he confirmed that three board members were physically present tonight), (2) procedures that have been adopted on an emergency basis concerning how the meeting would take place, specifically with public participation through email or teleconference, and (3) general procedures for the meeting. The proposed meeting schedule will be addressed later in the meeting.

There was no member of the public physically present at the meeting to speak on the proposition. The operator asked if there were callers to speak on the Notice of Executive Authority by the Superintendent. There were no callers. Attorney Alfonso also noted that no email public comments were received regarding the proposition.

The chairman asked for a motion to approve:

1. the Superintendent's Emergency exercise of authority under the bylaw to suspend and modify the quorum provision of the bylaw under the circumstances. The emergency modification to bylaw 0162 shall be "Three (3) members participating via teleconferencing or other technological means at a duly scheduled meeting shall constitute a quorum, and no business shall be conducted in the absence of a quorum"; to extend the quorum modification for as long as there remains a "safer at home" Executive Order in effect and in the event the existing "safer at home" requirement is extended by the Governor, the quorum suspension/modification shall remain in effect for that stated period.
2. the Superintendent's modification of procedures during the emergency period to utilize technology (such as the guided conference call service) to conduct board meetings, provided that meetings are otherwise duly noticed, and the public has a reasonable opportunity to participate.
3. the Superintendent's modification of board meeting procedures during the emergency period to public comment procedures 1) to encourage public participation in writing; and 2) to accommodate participation via technology (such as guided conference call service) during the appropriate segments of meeting on items appearing on the agenda for board action. Public participation "in-person" will be suspended during any "safer at home" directive of applicable Executive Order.

Motion by Cynthia Armstrong, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

2. Approval of Minutes

2.1 Minutes of the Regular Meeting of March 3, 2020, and Special/Emergency Meeting of March 10, 2020

Motion to approve the Minutes of the Regular Meeting of March 3, 2020, and Special/Emergency Meeting of March 10, 2020, as written

Motion by Cynthia Armstrong, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

3. Public Hearings

3.1 Rezoning Recommendation (2020-2021).

Superintendent Browning asked Chris Williams, Director of Planning Services, to review the recommendations regarding rezoning students from Hudson ES to Northwest ES and Gulf Highlands ES; and students from Gulf Highlands ES to Fox Hollow ES. The plan also considers a boundary modification between New River ES and West Zephyrhills ES due to expansion in the Silverado Ranch subdivision (does not affect any existing students).

The rezoning plan was posted on the district's website, published in the local newspaper, a public workshop was held at Hudson ES, and a public comment form was opened on the rezoning webpage. An amended legal notice was published in the local newspaper changing the final vote to May 5, 2020.

He said the Superintendent's intends to not reset school choice for schools impacted by the rezoning and also to grandfather 5th graders (with transportation) at the schools impacted by rezoning for next year. He asked board members if they had questions:

Cynthia Armstrong: Her questions were answered at the public workshop at Hudson ES.

Megan Harding: Asked where students would go if the Cambridge program at Northwest ES becomes full (school choice to a school with the program); status of a crossing guard at Fox Hollow Drive/Regency Park Boulevard (county is reviewing). She thanked Chris Williams and his team for the workshop at Hudson ES as it was well-received by the parents.

Alison Crumbley: Had similar Cambridge questions that were answered.

Allen Altman: None.

Colleen Beaudoin: Asked for an update of the crossing guard issue at the next meeting.

Attorney Alfonso announced the public comment portion of the Rezoning Recommendation (2020-2021). Notice of this hearing has been posted on the District website and publication in compliance with Florida Statutes. Any members of the public who wish to be heard on the Rezoning Recommendation (2020-2021) will have three minutes to speak unless an extension is granted by the board chair.

There was no member of the public physically present at the meeting to speak on the rezoning recommendation. The operator asked if there were callers to speak on rezoning. There were no callers. Attorney Alfonso noted that public comment emails received regarding rezoning were forwarded to all board members: Nicole Vitale, Jessica Dunlap, Judy Hudak, Anne Nero, Elena Peercy, Tracy Cooke, Xiomara Pagan, Cynthia Thompson.

The public comment was closed. The chairman asked if board members had any other questions for staff. She said that final board action on the rezoning recommendation is scheduled for the school board meeting on May 5, 2020.

4. Special Presentations (None)

5. Public Comment

5.1 Public Comment (Agenda Items Only).

Attorney Alfonso reviewed the public speaking guidelines and procedures. He said that speakers and comments are subject to applicable school board policies. Each speaker will have 3 minutes to speak unless an extension is granted by the board chair. Additionally, public comment is limited to 60 minutes, unless extended by a vote of the school board.

There was no member of the public physically present at the meeting to speak on agenda items. The operator asked if there were callers to speak on agenda items. There were no callers. Attorney Alfonso noted that three public comment emails were received prior to the meeting, which were forwarded to all board members: Lillianie Millan (distance learning); Paula Friesen (Zoom hacking); and Casey Stone (distance learning).

5.2 United School Employees of Pasco

Don Peace, President, USEP:

- Expressed wishes for safety and good health to all.
- Recognized the Superintendent and staff for their work on distance learning, including JoAnne Glenn and the eSchool staff.
- Recognized the FNS feeding program.
- Thanked the Superintendent, school board members and staff for constant communication to USEP.

5.3 Board Member Committee Reports

On behalf of the board, Chairman Beaudoin thanked staff for their leadership and expressed gratitude to all staff for their communication and assistance to others.

Megan Harding: None.

Alison Crumbley: None.

Cynthia Armstrong:

Health and Wellness Incentive - met prior to Covid-19; updating goals.

Architect Selection - received information regarding Hudson MS and Gulf HS remodels, completed scoring, process is moving along.

FSBA Legislative Committee - the legislative session summary on the FSBA website.

Allen Altman:

Construction Selection - spent 2 days meeting with 8 firms (via Zoom); will be reported to the board soon.

Colleen Beaudoin: None.

5.4 Kurt S. Browning, Superintendent of Schools

- Echoed Chairman Beaudoin's comments, thanking:
 - Food and Nutrition Services - amount of food that has been prepared and distributed to families.
 - JoAnne Glenn and eSchool team - guidance and encouragement to teachers regarding distance learning; brick and mortar teachers have risen to the task.
 - Transportation - transporting meals to remote sites.
 - Maintenance Services - cleaning schools until everyone was sent home by the Governor's Executive Order.
- Reported that two hundred employee and private volunteers helped feed students today.

5.5 Ray Gadd, Deputy Superintendent

Ray Gadd: No comments.

Kevin Shibley:

- Over 17,000 devices were distributed at elementary and secondary schools last week.
- The NEOLA policy updates will be delayed until a later date.
- Noted an addendum has been added to 10.1 Personnel Recommendations in BoardDocs and also 10.4 Work Calendars 2020/2021.

Betsy Kuhn:

- Over 121,000 meals were been served today (not including bus stops, which are being hand tallied); feeding occurs at 27 sites and 16 bus stops; thanked staff in FNS, ASEP, Transportation, Maintenance, and Human Resources, and school leaders.

Kim Moore:

- Echoed thanks to all.
- CTE is launching courses in Canvas tomorrow.

Olga Swinson:

- Noted that bond counsel (George Smith and Laura Howe) were on the conference line to answer potential questions regarding items 12.6, 12.7, 12.8, 12.9 and 12.10 on new money/refinancing of bonds. Member Armstrong commented that since the Investment Oversight Committee was not able to meet to review the information, it was emailed to them; committee members sent their approval via email.

Vanessa Hilton:

- Seventy-five percent of students were engaged in distance learning in core content areas on day one; 95% were engaged by the end of day 4.
- Staff are actively working to connect families to devices and the internet as needed.
- Staff continues to conduct regular reviews of content, making adjustments as necessary.
- Newsletters for parents, teachers, and students are being created and sent; copies have been forwarded to board members.
- Special thank you to the eSchool team, OLL, the instructional directors and the IT department for their work; thanked the board for their continued support.

Marcy Hetzler-Nettles:

- Echoed thank you and kudos to the eSchool team; leaders and teachers are ready to assist.
- The fence has been taken down at Cypress Creek MS so that progress of the building can be seen; the school is scheduled to open in August.

Kim Poe:

- Echoed thanks to those making sure distance learning is successful.
- Noted this is Assistant Principal Week; acknowledged the work of all assistant principals.

Monica Ilse:

- Shares the sentiments stated by others; thankful for the work by all district departments.
- Grad bash is canceled.
- Proms will be held at the end of May.
- Graduations are still scheduled for June.

Dave Scanga:

- No comments; thankful for all the work that has been happening.

6. Expulsion Recommendations/Hearings (None)

7. Consent Agenda (Action)

7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all consent agenda items numbered 8 through 13, including addendum, as recommended by the superintendent. Member Harding pulled item 9.12 Charter School Contract Renewal (Plato Academy, Trinity Charter School) for discussion. Member Crumbley had questions on items 9.12 and 9.13, which were answered by Jeff Yungmann (Program Coordinator) earlier in the day.

Motion by Cynthia Armstrong, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

8. Learning Communities (Consent) (None)

9. Student Achievement (Consent)

9.1 ECP: Amendment to the Head Start/Early Head Start Policy Council By-Laws 2019-2020

9.2 ECP: Head Start/Early Head Start Self-Assessment Corrective Action Plan 2019-2020

9.3 ECP: Head Start/Early Head Start Strategic Program Planning Goals 2020-2021

9.4 ECP: Head Start/Early Head Start Transition Plan 2020-2021

9.5 ECP: Out of State Travel 2020 National Early Childhood Inclusion Institute (North Carolina)

9.6 OLL: Course Adoption 2020-2021 (Charter Schools)

9.7 OLL: Course Adoption 2020-2021 (Middle Schools)

9.8 OLL: Course Adoption 2020-2021 (Gulf and Land O' Lakes High Schools)

9.9 OLL: Course Adoption 2020-2021 (High Schools)

9.10 OLL: Extended School Year Services 2019-2020

9.11 OLL: Foreign Exchange Sponsoring Organization 2020/2021

9.13 SSPS: Charter School Contract Termination (Plato Academy Charter School (K-8) 3rd Charter)

9.14 SSPS: Disciplinary Reassignments

9.15 SSPS: Early Head Start Grant: Cost of Living Adjustment (COLA) & Quality Improvement (QI) (Competitive Grant)

9.16 SSPS: Head Start Grant: Cost of Living Adjustment (COLA) & Quality Improvement (QI) (Competitive Grant)

9.17 SSPS: School Improvement Fund 1003(g) Cohort 4 Year 4 Fox Hollow Elementary School (Competitive Grant)

9.18 SSPS: Students with Emotional/Behavioral Disabilities Network (SEDNET) Administrative Project MOU with University of South Florida

10. Administration (Consent)

10.1 HREQ: Personnel Recommendations (including addendum)

10.2 HREQ: Revised Job Description (Custodial Services Area Specialist)

10.3 HREQ: Revised Job Description (Custodial Services Training Specialist)

10.4 HREQ: Work Calendars 2020/2021 (including addendum)

10.5 ASA: Compensation Under Board Policy 8415 - Emergency and Crisis Management

11. Support Services (Consent)

11.1 CONSTRUCTION: JMMES Classroom Addition & Renovation: Architectural Services Agreement (Williamson Dacar & Associates Inc.)

11.2 MAINTENANCE: Surplus Equipment

11.3 PLANNING: Amendment to Agreement for Exchange of Real Property (Kirkland Ranch)

11.4 PLANNING: Surplus Property (Old Pasco Road)

11.5 PURCHASING: Board Recommendations (Date/Time: March 31, 2020; 14:00:00)

11.6 PURCHASING: Contracts and Agreements

11.7 PURCHASING: Miscellaneous Approval Requests

11.8 PURCHASING: Solicitation and Contract Renewals

11.9 PURCHASING: Use of Facilities

12. Chief Finance Officer (Consent)

12.1 ALLOCATIONS: Allocation Changes 2019/2020

12.2 FINANCE: Budget Amendments #43 through #47 - February 2020

12.3 FINANCE: Interim Financial Statements for All Fund Types (July 2019 through February 2020)

12.4 FINANCE: Payroll Expenditures (February 2020) and Authorization to Expend Funds (March 2020)

12.5 FINANCE: Warrant List

12.6 FINANCE: Issuance of Certificates of Participation Series 2020C

12.7 FINANCE: Extension of Floating Rate Note and Refunding of COPs Series 2008C with COPs Series 2020B

12.8 Issuance of COPs Series 2020A to Refund COPs Series 2005B

12.9 FINANCE: Issuance of Capital Improvement Revenue Bonds, Series 2020

12.10 FINANCE: Issuance of COPs Series 2020D to Refund COPs Series 2014A

13. Internal Audit (Consent)

- 13.1 Internal Accounts Audit 2018-2019 Part 1 (Bexley Elementary School)
- 13.2 Internal Accounts Audit 2018-2019 Part 1 (Connerton Elementary School)
- 13.3 Internal Accounts Audit 2018-2019 Part 1 (Fivay High School)
- 13.4 Internal Accounts Audit 2018-2019 Part 1 (Land O' Lakes High School)
- 13.5 Internal Accounts Audit 2018-2019 Part 1 (Mary Giella Elementary School)
- 13.6 Internal Accounts Audit 2018-2019 Part 1 (Pasco Middle School)
- 13.7 Internal Accounts Audit 2018-2019 Part 1 (Schrader Elementary School)
- 13.8 Internal Accounts Audit 2018-2019 Part 1 (Trinity Oaks Elementary School)
- 13.9 Internal Accounts Audit 2018-2019 Part 1 (Watergrass Elementary School)

14. Items Removed From Consent Agenda

14.1 9.12 SSPS: Charter School Contract Renewal (Plato Academy Trinity Charter School).

Member Harding shared concerns about the number of sections on the evaluation of indicators that don't meet the standards, particularly the financial section. She is also concerned there is only one local board member and the number of monthly meetings. Member Crumbley reported that Jeff Yungmann advised her earlier today the final payment was being made. Attorney Alfonso said he received information confirming the dispute had been resolved.

Motion to approve Charter School Contract Renewal (Plato Academy Trinity Charter School)

Motion by Megan Harding, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15. Miscellaneous Action Items (Action)

15.1 School Board Meeting Schedule Change (April/May/June) (AS AMENDED).

Motion to approve School Board Meeting Schedule Change (April/May/June) (AS AMENDED)

Motion by Alison Crumbley, second by Cynthia Armstrong.

Superintendent Browning explained the rationale regarding the proposed meeting schedule change due to Governor DeSantis' "Safer-at-Home" Executive Order. Board members shared concerns regarding canceling meetings, continuing to hold meetings to do the work of the district (especially at budget time), and emergency meeting/notice requirement. Superintendent Browning amended his recommendation:

REVISED MEETING SCHEDULE

May 5, 2020 (change start time to 6:00 PM)

June 2, 2020 (change start time to 6:00 PM)

All other meeting dates and times remain the same.

Member Crumbley withdrew her motion; Member Armstrong withdrew her second.

Member Armstrong moved to accept the Superintendent's amended recommendation that (1) regularly scheduled meetings in April, May, and June will be conducted telephonically and (2) the start time for the May 5 and June 2 meetings would change to 6:00 p.m., respectively. Member Crumbley seconded the motion.

Board members discussed holding meetings telephonically and the possible expiration of the Governor's "Safer-at-Home" Executive Order, which is in effect until May 1, 2020. After discussion, Member Armstrong clarified her motion to state that all regular meetings would be held telephonically as long as the Governor's "Safer-at-Home" Executive Order was in effect and the May 5 and June 2 meeting time would change to 6:00 p.m.; seconded by Member Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

Attorney Alfonso clarified for the record that as long as the "Safer-at-Home" Executive Order is in effect, three (3) members participating in a scheduled meeting via teleconferencing or other technological means would constitute a quorum.

15.2 Proclamation: Earth Day.

Motion to approve Proclamation recognizing April 22, 2020, as Earth Day

Motion by Allen Altman, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.3 Proclamation: Financial Literacy Month and Teach Children to Save Day.

Motion to approve Proclamation recognizing April as Financial Literacy Month and April 24, 2020, as Teach Children to Save Day

Motion by Megan Harding, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.4 Proclamation: School Lunch Hero Day.

Motion to approve Proclamation recognizing May 1, 2020, as School Lunch Hero Day

Motion by Cynthia Armstrong, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.5 Proclamation: Teacher Appreciation Week and National Teacher Day

Motion to approve Proclamation recognizing Teacher Appreciation Week and National Teacher Day

Motion by Megan Harding, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

16. Pasco County School Board Leasing Corporation

The chairman recessed the school board meeting at 7:28 p.m. and called the Pasco County School Board Leasing Corporation meeting to order. After the Leasing Corporation business was completed, the chairman closed the Pasco County Leasing Corporation meeting and reconvened the school board meeting at 7:32 p.m.

17. Closing

17.1 Individual Board Member Reports

The chairman suggested that individual board member reports be attached to the record or saved for reporting at another meeting. All board members were in agreement.

Megan Harding: No comments.

Alison Crumbley: No comments.

Cynthia Armstrong: No comments.

Allen Altman: No comments. .

Colleen Beaudoin:

- Attended Sanders Memorial Elementary Design on Display night. Students and teachers did a great job! The students proudly displayed and explained their projects. It was a great turnout!
- Visited Storybook Forest to support our Early Childhood Programs. Thank you to the staff who created a terrific display and provided this opportunity to our families.
- Attended Pasco Education Foundation Cinderella Ball to support the Foundation and Take Stock in Children. We are very grateful for the services they provide our students and staff. Thank you to the many sponsors of the event.
- Attended the Head Start Policy Council Meeting. Early Head Start Expansion grants are going to open up soon. We will apply if Policy Council makes the recommendation. We should be able to apply in Summer 2020; awards will be made in March 2021. Concerning travel for training: This is necessary because very little is offered locally. We're the only provider in Pasco, so our staff must go to the other locations when the training can't be done through webinars. Staff limits the disruption of instructional time by sending mostly support staff, who come back and share the information learned. Discussed plans for schools that didn't meet school readiness – professional development for teachers and more communication with resources for families. I want to thank Angela Porterfield and the leadership team that worked on the 5-year strategic plan – Wendy Lane, Mary Grace Romo, Liz DeCamilla.
- Joined New River Elementary and Chester Taylor Elementary on the first day of the feeding programs. Thank you to the FNS staff and leadership at the schools for their hard work and dedication to our families.

17.2 Other New Business

None.

17.3 School Board Attorney Comments

Dennis Alfonso, school board attorney, restated and clarified for the record that for this continued procedure, which was ratified earlier by the board, public comment at the end of the meeting would be suspended for verbal public comment, only comments received by mail. Comments on agenda items will be identified as part of the agenda; comments on non-agenda items will be provided to the board and Superintendent's staff and will not be a part of the record.

18. Public Comment (Non Agenda Items)

18.1 Public Comment (Non Agenda Items)

None.

19. Adjourn

19.1 Adjourn

The chairman announced the next regularly scheduled meeting of the board will be held via teleconference at 6:00 p.m. on April 21, 2020.

On a motion by Member Harding, the meeting was adjourned at 7:33 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a

verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

Approved in open session on April 21, 2020

Chairman

Superintendent of Schools