

**DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA**  
**March 19, 2013**

The District School Board of Pasco County met in regular session at 6:00 pm., Tuesday, March 19, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Crumbley, and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Edna O'Steen, Food & Nutrition Services Assistant at Centennial Elementary School.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of March 5, 2013 and two executive sessions of March 5, 2013. Attorney Alfonso remarked by law, negotiations and pending litigation are two separate closed sessions and need to be noted separately in the minutes. There was no further discussion and Member Hurley moved that the minutes be approved as corrected by Attorney Alfonso. Member Crumbley seconded the motion and on vote the motion carried unanimously.

The Chairman remarked that she had received many speaking request cards from people wishing to speak on the elimination of school Media Specialists for the 2013-2014 school year. Attorney Alfonso reviewed the public speaking guidelines and procedures, noting that there would be a time limit of three minutes per speaker, maximum of sixty minutes for the group.

The following is a list of all people who submitted speaking request cards.

In summary the main areas of discussion included:

- Impact on student achievement, book fairs and subsequent fundraising, technology support, find alternate budget cuts, impact on media personnel, common core support, online testing, school news, literacy support, and after-school access for students. **(See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

Speaking began at 6:10 pm:

Lynn Roberts (waived right to speak)  
Joyce Carroll, Wesley Chapel Teacher  
Karen Morris, Scholastic Book Fairs  
Samuel Messick, Dade City Former Student  
Samantha Carroll, Wesley Chapel - Intern  
Eric Cepps (waived right to speak)  
Ryiah Wishart  
Yues Jacobs, St. Leo Graduate student  
Doug Carroll, Wesley Chapel, Army Special Forces Colonel  
Joseph Kurtright, Teacher  
Nora Barker  
Marcia Pringle (waived right to speak)  
Tara Wood (waived right to speak)

Belinda Pope, Media Specialist  
Cynthia Fettig, Teacher  
Kris Keppel, Media Specialist  
Michelle Martinez – Media Specialist  
Marilyn Shafer (waived right to speak)  
Darlene Keppel (waived right to speak)  
Louise Roberts, Technology Specialist  
Mary Herland (waived right to speak)  
Nicholas Suhlman (waived right to speak)  
Brandon Clark (waived right to speak)  
Sabrina Hydes (waived right to speak)  
Jennifer Wood, Media Specialist  
Lina LaBarbara, Media Specialist  
Justin Duran (waived right to speak)  
Robin Borick (waived right to speak)  
Rhoda Cribbs (waived right to speak)  
Megan Boyer, Student  
Lynne Turner (waived right to speak)  
Tiffany Drucker (waived right to speak)  
Leslie Ruttle (waived right to speak)

**Time Check: 6:50 pm**

Jane DePagter, Parent  
Miranda Clemson (waived right to speak)  
David Broughton, Teacher  
Christina Vallez (waived right to speak)  
Kristin Broughton, Teacher  
Belinda Brown, (waived right to speak)  
Quinten Jones (waived right to speak)  
Kristy Bonin (waived right to speak)  
Lorey Tinti, SRP  
Carly Schrader  
Kathleen Witowski (waived right to speak)  
Susan McNulty (waived right to speak)  
Suzanne Klein (waived right to speak)  
Carol Waldron (waived right to speak)  
Jodi Clark, IB Student  
Stu Poindexter (waived right to speak)  
Kenny Blankenship, Student  
Time Check: 7

**7:10pm** - Member Crumbley moved that the Board allow the remaining 7 speakers, seconded by Member Hurley. On vote the motion carried unanimously.

Judy Williams, Substitute Teacher

Jay Fluke, Port Richey, spoke on a different topic. He is the non-custodial parent of a Fivay High School baseball player. He highlighted past issues and attendance problems which caused his son to be removed from the team. He has spoken with Principal Stone and Mr. McDermott, Athletic Director and is now asking for the Board to help his son rejoin the team. Monica Ilse, Learning Community Executive Director will reach out to Mr. Fluke

Speakers continued regarding Media Specialists:

Kim Theurer, Teacher

Daniel Hamm (declined to speak)

Carrie Damera, Daughter of Media Specialist

Schyler Warnstadt and Amy Szczurowski, Students

Kristi Theurer (declined to speak)

Lori Meredith (declined to speak)

Linda Cobbe, Director of Communications coordinated the special presentations as follows: (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

- Pasco County Council of PTA/PTSA Reflections Program

The Board recessed quickly for pictures and reconvened at 7:36 pm.

Kenny Blankenship, Business Representative for the United School Employees:

- Thanked the Board for listening to all of the speakers
- Negotiations have now finished and Lynne Webb is presenting the negotiated contracts to council members this evening for the ratification process. He thanked the negotiation team members for their dedication to this long process and looks forward to the year when there will be funding again to prioritize employees
- In the past, USEP has requested that District move certified teachers back into the classrooms, especially those not having contact with students. The never advocated the cutting of Media Specialists due to their impact on the school. He noted that they found out about the cuts on March 6 and he questioned how the cuts would be filled. He asked for meetings with District to find out the vision for the future positions and that consideration be given to the concerns raised this evening

Board Member Committee Reports:

Member Hurley:

- Construction Management Selection Committee. 13 submittals from consultant firms who want to get the Schrader Elementary renovation and four renovations at the District Office. Rankings will be released at the April Board Meeting

Member Altman:

- PEF Executive Committee, full Board Meeting with presentation of the CCTE/Germany trip.
- Met with Congressman Bilirakis and staff

Chairman Armstrong:

- Health and Wellness Incentive Committee – Discussed how to set up health screening mobile unit for Million Hearts incentive
- Head Start Policy Meeting

(1.0) Reports, Information and Comments: (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

Superintendent Browning:

- Asked that petitions given to him from Moore-Mickens Education Center Town Hall Meeting be filed for the record (**See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.**)
- Participated in today's press conference with Sheriff Nocco regarding recent school break-ins. Thefts of 40 computers from Calusa Elementary School this past week-end. 286 items total stolen from schools. He commended the Sheriff's Office for their diligence. Member Altman questioned the safeguarding/securing of electronic items during nights and weekends. The Superintendent feels we have adequate security measures in place and does not feel equipment should be hidden. The District is self-insured and has to pay for replacements.
- Fivay High School – inappropriate behavior/arrests today
- Recognized graduate students from St. Leo University Ed Leadership Program

Ray Gadd:

- Thanked Lt. Law for his assistance with recent thefts. Remarked that it has been a pleasure to work with the Sheriff's Office and feels they are doing a great job with district issues
- Apologized for delay in getting information to the Board pertaining to the recommendation of Kevin Shibley as the new Executive Director for Administration, replacing Renalia DuBose, who is retiring

(2.0) Melissa Musselwhite, Director of Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

- A. Bus Expulsion of Female Student (DOB 1/13/1999) - Raymond B Stewart Middle School
- B. School Expulsion of Male Student (DOB 9/26/1995) - Wiregrass Ranch High School
- C. School Expulsion of Male Student (DOB 12/23/1997) - Gulf High School
- D. Expulsion Cumulative Report - School Year 2012-2013 - Information

Member Altman moved that the Board approve the expulsions as recommended in items 2A, 2B and 2C. Member Luikart seconded the motion, and on vote the motion carried unanimously.

Jessica Meek was introduced as the proposed new 245 AP at Hudson High School, promoted from a 216 position.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

6C. 2011-2012 Tangible Personal Property Inventories

The Chairman asked for a motion to approve all other items on the consent agenda. Member Crumbley moved that the Board approve all items on the consent agenda with the exception of 6C, including any addenda. Member Altman seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

### 3. STUDENT ACHIEVEMENT

**A. Learning Communities - None Submitted**

**B. Teaching and Learning (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

1. Elementary School Course Adoption for 2013-2014
2. Approval of Foreign Exchange Sponsoring Organizations
- C. Professional Development and School Supports - None Submitted**
- D. Accountability Research and Measurement - None Submitted**
- E. Student Support Programs and Services (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
  1. Change of Placement
- F. Career and Technical Education (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
  1. Push to Talk Nextel Phones (PLACE)
- G. School Field Trips (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
  1. Requests for School Field Trips
- H. Additional Student Achievement Items - None Submitted**
- 4. ADMINISTRATION**
  - A. Human Resources and Educator Quality (See Personnel Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
    1. Instructional, Administrative Personnel Recommendations
    2. Noninstructional Personnel Recommendations
  - B. Employee Relations - None Submitted**
  - C. Technology and Information Services - None Submitted**
  - D. Requests for Use of Facilities (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
    1. Requests for Use of Facilities
- 5. SUPPORT SERVICES**
  - A. Planning Services (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
    1. Annual Florida Inventory of School Houses (FISH) Certification
  - B. Construction Services - None Submitted**
  - C. Food and Nutrition Services - None Submitted**
  - D. Maintenance Services (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
    1. Surplus Non-Capitalized Furniture and Equipment
    2. Surplus Equipment
  - E. Purchasing Services (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
    1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts (**approved as corrected**)
- 6. FINANCE SERVICES (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
  - A. Disposition of Property - HVAC Repair Parts**
  - B. Request for Approval of Payroll Expenditures for February 2013 and Authorization to Expend Funds for March 2013**
  - D. Warrant Lists**
  - E. Audit of School Internal Accounts for the Years Ended June 30, 2010 and June 30, 2011 - Gulf High School**
- 7. GRANT PROPOSALS (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
  - A. Federal Public Charter Schools Program for Planning and Design Grant**
  - B. State Farm Insurance Teen Auto Safety Initiative Grant**
- 8. ALLOCATIONS (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
  - A. Allocation Changes (2012-2013) - RHS Faculty Change in Funding; Secretary II Funding Changes**

(6C) The Chairman presented the request for approval of 2011-2012 Tangible Personal Property Inventories (See **Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.**)

Member Luikart said Moore-Mickens Education Center is the smallest school and has the largest loss of computers. He asked if the District had any success in finding the missing equipment. Mrs. Swinson stated that they have been monitoring it for two years. Mr. Gadd stated that older buildings are being retrofitted for security cameras and alarm systems. There was no further discussion and on motion by Member Luikart, seconded by Member Hurley, the Tangible Personal Property Inventories were approved unanimously.

Individual Board members presented and discussed items.

Member Luikart:

- Cinderella Ball

Member Hurley:

- Cinderella Ball
- Ribbon Cutting for Central Pasco Chamber
- Three public meetings (QHES, SHES and MMEC)

Member Altman:

- Three public meetings (QHES, SHES and MMEC)

Member Crumbley:

- MMEC public meeting
- Cinderella Ball – Reported the project earned \$1900

Chairman Armstrong:

- Three public meetings (QHES, SHES and MMEC)
- Toured MMEC

Superintendent Browning:

- Noted that the April 2 Board Meeting has been cancelled. Board Workshops will be held beginning at 9:30am on April 2 regarding NEOLA Policies/Affordable Care Update and Budget, if time permits

Attorney Alfonso:

- Noted that when board policies are submitted they will be listed under “public hearings” in the beginning of the meeting and will include public comment
- Has communicated with Attorney Gonzalez to draft language to dissolve appeal of K-12 Virtual School and begin contract negotiation phase. Language will be developed to address issues and he will provide an update

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the April 2, 2013 board meeting is cancelled. There is a board workshop scheduled on April 2, 2013 at 9:30 am. The next regularly scheduled board meeting is April 16, 2013 at 6:00 pm.

There was no further business to come before the Board, and upon motion by Member Hurley, the meeting was adjourned at 8:01p.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

**SCHOOL BOARD WORKSHOP: March 19, 2013 3:00 p.m.**

## **TOPICS: *Shared Board Governance Training (Head Start) and School Safety and Security***

The Board met for a workshop session at the District Office Complex, Building 3 Studio. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Renalia DuBose, Executive Director for Administration; Tina Tiede, Assistant Superintendent on Assignment; Dave Scanga, Beth Brown and Monica Ilse, Learning Community Executive Directors; Linda Cobbe, Communications Department; USEP; Channel 8 News; Ronnie Blair, Tampa Tribune and Jeff Solocheck, Tampa Bay Times

### Shared Board Governance Training

Board Members received information on the Mission and Vision of the Head Start and Early Head Start Foundation and Program Design for Head Start & Voluntary Pre-K. Pre-K Department presented an overview of the shared governance between the Superintendent, School Board, Policy Council and Prekindergarten Service Department and responsibilities of each area.

### School Safety and Security

Office of Student Support Programs and Services, along with Lt. Law of the Sheriff's office updated the Board on the handling of safety issues in the district. Ongoing trainings of staff are being held to review the crisis management protocol. Data from the recent Climate Survey was explained. Community and parent initiatives are being developed to help students at home.

The workshops concluded at 5:10 pm.

## **SCHOOL BOARD WORKSHOP: April 2, 2013 9:30 am**

### **TOPICS: *ERP Update/NEOLA Board Policies/Affordable Care Act***

The Board met for a workshop session at the District Office Complex, Building 3 Studio. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Renalia DuBose, Executive Director for Administration; Linda Cobbe, Communications Department; Various Department Directors; NEOLA Representatives; Financial and Banking Representatives; Ronnie Blair, Tampa Tribune and Jeff Solocheck, Tampa Bay Times

### ERP UPDATE

Board Members were updated on new schedule for upcoming modules. Human Resources modules have been extended to October 1, which caused a shift in other modules. Purchasing Bids and Purchasing Card modules will be implemented over the next few months.

### NEOLA BOARD POLICY REVISIONS

Board Members reviewed new and revised policies before they are submitted for Board approval. Discussion was held on several of the policies:

- Financial advisors explained the investment and finance policies

- Explanation given that the new policy regarding students transferring schools was needed as the state legislature would like to now give school districts more responsibility for deciding who is eligible to play sports
- Revision regarding employee resignations will give the Superintendent the authority to accept the resignations as they come in and then present as a list to the Board
- Discussion held on allowing the Maintenance Department to pick up surplus equipment from schools and report quarterly to the Board
- Charter School policy revision regarding timely submission of applications to be considered for approval

AFFORDABLE HEALTH CARE ACT

Cathy Gordon with Cyber Consulting gave an overview and explanation of how upcoming health benefit changes will affect the district due to the Affordable Health Care Act.

The workshop concluded at 1:19 pm.

APPROVED BY THE SCHOOL BOARD  
IN OPEN SESSION

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
April 16, 2013

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Superintendent of Schools