

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

March 4, 2014

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, March 4, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Chairman Alison Crumbley was absent. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Altman and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of February 18, 2014. There were none, and on motion by Member Hurley, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman announced that there were no special presentations today.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Matt Faizarano, New Port Richey – presented information to Board members regarding an athletic drug education and testing program implemented at Gulf High School that would be beneficial to all Pasco County athletes. Phil Bell, Supervisor of Athletics, will contact Mr. Faizarano to discuss this issue.
- Andrew Lewandowski, Hudson, representing USEP-Retired – Several members have attended Common Core State Standards (CCSS) community meetings held across the district. Members reported that CCSS is requiring more parent involvement; he questioned the fairness of student success based on this factor and asked what measures are in place to safeguard staff.
- J. Larry Hart, New Port Richey, representing Cynthia Haring (suspension without pay issue) – questioned the notification received by the employee regarding the suspension without pay as it did not include information as listed in Board policy 3140. He is also concerned about the loss of the employee's health insurance benefits.

The Chairman asked if the United School Employees of Pasco had anything to present. Jim Ciadella, Director of Services and Operations, spoke on behalf of USEP:

- He noted that Cynthia Haring (suspension without pay) was only exerting her right to have legal representation - notice was given but the letter did not address her appeal rights. He suggested that the item in question be pulled from today's agenda and revisited at a later Board meeting depending on the status of charges or that a correct letter be issued.

Committee Reports:

Member Armstrong:

- None

Member Hurley:

- None

Member Altman:

- Value Adjustment Board.

Member Luikart:

- None

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Informed Board members that the 3rd Annual Education Governing Board Workshop is tentatively scheduled for May 15, 2014, at the Porter Campus, hosted by Pasco Hernando State College.
- Tonight is the last Florida Standards parent meeting, which will be held at Wiregrass High School from 6:00-8:00 p.m.
- Reminded Board members of a date change for Special Olympics scheduled for Thursday, March 6, 2014. Due to anticipated rain, the event will take place on Monday, March 10, 2014, at River Ridge High School.
- Attended Special Olympics held last week at Wesley Chapel High School.
- A community meeting to review the Shady Hills Elementary School remodeling project is scheduled for 6:00 p.m. on April 1, 2014, at Crews Lake K-8. Attendees will be able to view the architectural renderings and hear plans for the school's reopening in the 2015-2016 school year.

- He will provide an update on the ICT model at the next Board meeting when all Board members are present.

Ray Gadd:

- Gave kudos to the new staff members who have joined departments under Administration and Operations; they will serve the district well in the future.

Kevin Shibley:

- Followed up on public comments regarding Ms. Haring. Standard procedure was followed when an employee is arrested on felony charges. No appeal rights existed so there was no notification of appeal rights in the document. Once a final determination is made or the criminal charges are resolved, a second document is presented that addresses appeal rights if the employee is not satisfied with the results of the investigation. Charges for felony child abuse automatically disqualify an employee as a teacher if the charges are sustained by a criminal court. If the charges are dropped or reduced at any time, the district automatically reviews the situation and evaluates the employee for return to employment. Health insurance benefits for Ms. Haring will continue through the end of March.

Ray Bonti:

- Introduced new staff - Emmett Thompson, Supervisor of Transportation Services, and Susan Zanatta, Senior Manager, Food and Nutrition Services.

Olga Swinson:

- Introduced Dominick Cristofaro, Senior Manager, Finance Services department.

Amelia Van Name Larson:

- Echoed the same thoughts as Mr. Gadd regarding new hires.
- Introduced Michael Bailey, Compliance/Resolution Specialist, Office for Student Supports Program and Services.
- Noted an addendum to Item 3A for Out-of-State travel for Land O' Lakes High School.

Monica Ilse:

- Recognized work done at Raymond B. Stewart Middle School and Zephyrhills High School regarding the Infinity Program.
- Recommended the transfer of Nora Light, Assistant Principal, from Mitchell High School to Pasco High School.
- Requests an honorary diploma for Pasco High School student Vanessa Garcia, who is terminally ill (addendum to Item 3A).

(2.0) Melissa Musselwhite, Director, Office for Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

- A. Bus Expulsion of Female Student (DOB 06/08/2001) - John Long Middle School
- B. School Expulsion of Male Student (DOB 12/31/1997) - Pasco High School
- C. School Expulsion of Male Student (DOB 07/03/1999) - Harry Schwettman Education Center
- D. Expulsion Cumulative Report - School Year 2013-2014

Member Altman moved that the Board approve the expulsions as recommended in items 2A, 2B, and 2C. Member Hurley seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

10. Resolutions

- A. Proclamation Recognizing March as National Purchasing Month

11. Property Acquisitions - None Submitted

12. Miscellaneous Action Items

- A. 2013-2014 Administrative and Noninstructional Nonbargaining Salary Schedules
- B. 2014-2015 Allocation Formulas
- C. Release of Restrictive Covenants for Impact Fees

Member Altman asked if information from out-of-state conferences was shared with other staff. Asst. Supt. Van Name Larson confirmed that not only is information shared but that the Learning Community Executive Directors work closely with all schools and monitor travel requests prior to submission to the Board.

The Chairman asked for a motion to approve all items on the consent agenda. Member Armstrong moved that the Board approve all items on the consent agenda, including addenda, except Item 4A1 (Suspension Without Pay - Cynthia Haring). Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

- A. Learning Communities (*See Misc. Supplemental Minute Book 393, Page ____*)
 - 1. Out-of-State Travel - Longleaf and Odessa Elementary Schools - National Art Education Association Conference
 - 2. Out-of-State Travel - Hudson High School - International Reading Associations 59th Annual Convention
 - 3. Out-of-State Travel - Hudson High School - Council for Exceptional Children Annual Convention
 - 4. Out-of-State Travel - Zephyrhills High School - National Art Education Association Conference
 - 5. Out-of-State Travel - Zephyrhills High School - 25th Annual Youth At Risk Conference
 - 6. Extended School Day Program - Deer Park Elementary School
 - 7. Out-of-State Travel – Land O’Lakes High School – Washington University Counselor Tour
 - 8. Honorary Diploma for Pasco High School Student
- B. Teaching and Learning (*See Misc. Supplemental Minute Book 393, Page ____*)
 - 1. Amended 2013-2014 Student Progression Plan - First Reading
 - 2. School Choice Change of Placement
 - 3. Out-of-State Travel - Office for Teaching and Learning - Boston, Massachusetts
 - 4. Out-of-State Travel - Office for Teaching and Learning - Los Angeles, California
- C. Professional Development and School Supports - None Submitted
- D. Accountability Research and Measurement (*See Misc. Supplemental Minute Book 393, Page ____*)
 - 1. School Advisory Council Membership Report
- E. Student Support Programs and Services (*See Misc. Supplemental Minute Book 393, Page ____*)
 - 1. Change of Placement
 - 2. Out of State Travel - 2014 Council for Exceptional Children (CEC) Convention Expo – Philadelphia, PA
- F. School Field Trips (*See Misc. Supplemental Minute Book 393, Page ____*)
 - 1. Requests for School Field Trips

4. ADMINISTRATION

- A. Human Resources and Educator Quality (*See Personnel Supp. Minute Book 80, Page ____*)
 - 1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (including addendum) (**Cynthia Haring – Pulled**)
- B. Employee Relations - None Submitted
- C. Technology and Information Services - None Submitted

5. SUPPORT SERVICES

- A. Planning Services (*See Misc. Supplemental Minute Book 393, Page ____*)
 - 1. Annual Florida Inventory of School Houses (FISH) Certification
 - 2. Temporary Construction Easement - Orchid Lake and Lemon Road
 - 3. Request for Use of Facilities
- B. Construction Services (*See Misc. Supplemental Minute Book 393, Page ____*)
 - 1. Expired Construction Manager RFQ Awards
- C. Food and Nutrition Services - None Submitted
- D. Maintenance Services (*See Misc. Supplemental Minute Book 393, Page ____*)
 - 1. Surplus Equipment
- E. Purchasing Services (*See Misc. Supplemental Minute Book 393, Page ____*)
 - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
Contracts: *APEX Learning Digital Curriculum Solutions; Best Care Animal Hospital; Pasco County Animal Services; The Crisis Center of Tampa Bay*

6. FINANCE SERVICES (*See Misc. Supplemental Minute Book 393, Page ____*)

- A. Disposition of Library Materials from School Media Centers
- B. Interim Financial Statements for All Fund Types - 7/1/13 to 1/31/14
- C. Warrant Lists
- D. 2013-2014 Budget Amendments - January 2014 - #39 to #47 (*See Budget Supplemental Minute Book 34, Page ____*)

7. GRANT PROPOSALS - None Submitted

8. ALLOCATIONS (*See Misc. Supplemental Minute Book 393, Page ____*)

- A. Allocation Changes (2013/2014): Fund Change - Teacher-Adaptive PE – BPMS; Fund Change – Teacher - PE Elementary – CAES; Add - Technology Services Specialist - OTIS/FNS

9. INTERNAL AUDIT (*See Misc. Supplemental Minute Book 393, Page ____*)

- A. Audit of Ridgewood High School Internal Accounts – Fiscal Years Ending June 30, 2012 and June 30, 2013
- B. Audit of Wesley Chapel High School Internal Accounts – Fiscal Years Ended June 30, 2010 through June 30, 2013

Board members asked for additional information and clarification regarding the recommendation of suspension without pay (Cynthia Haring) under Item 4A1. Member Altman asked for confirmation that the Board had not violated statute or Board policy. Attorney Alfonso advised that the Board's past practice regarding suspensions without pay has been to follow the law. This case is different as there is no recommendation for termination at this time. After additional discussion, Attorney Alfonso stated that an option available to the Board would be to table the item until time certain time. Member Luikart asked about insurance benefits for Ms. Haring. Executive Director Kevin Shibley confirmed that Ms. Haring would be covered under insurance through March and then would be eligible for COBRA benefits if the matter was extended. Superintendent Browning withdrew his recommendation for suspension without pay for Cynthia Haring under Item 4A1. The matter will be renoticed with different language and brought back to the Board at the next scheduled School Board meeting.

(10A) The Chairman presented the request for approval of the Proclamation Recognizing March as National Purchasing Month (*See Miscellaneous Supplemental Minute Book 393, Page _____*). Member Altman moved that the Board approve the Proclamation Recognizing March as National Purchasing Month, seconded by Member Armstrong. On vote, the motion carried unanimously.

(12A) The Chairman presented the request for approval of the 2013-2014 Administrative and Noninstructional Nonbargaining Salary Schedules (*See Miscellaneous Supplemental Minute Book 393, Page _____*). Member Altman moved that the Board approve the 2013-2014 Administrative and Noninstructional Nonbargaining Salary Schedules, seconded by Member Hurley. On vote, the motion carried unanimously.

(12B) The Chairman presented the request for approval of 2014-2015 Allocation Formulas (*See Miscellaneous Supplemental Minute Book 393, Page _____*). Member Hurley moved that the Board approve the 2014-2015 Allocation Formulas, seconded by Member Altman. On vote, the motion carried unanimously.

(12C) The Chairman presented the request for approval of the Release of Restrictive Covenants for Impact Fees (*See Miscellaneous Supplemental Minute Book 393, Page _____*). Member Altman moved that the Board approve the Release of Restrictive Covenants for Impact Fees, seconded by Member Armstrong. On vote, the motion carried unanimously.

Individual Board members presented and discussed items.

Member Armstrong:

- None

Member Hurley:

- Attended the opening celebration at Starkey Development.
- Attended Special Olympics at Wesley Chapel High School.
- Will attend Florida Standards community meeting at Wiregrass Ranch High School tonight.

Member Altman:

- Gave a shout-out to all participants of the Pasco County Fair; it was a wonderful event.

Member Luikart:

- In answer to his question regarding a Strategic Plan, Supt. Browning confirmed that staff is working with a consultant on a plan, with a contract being presented at an upcoming Board meeting. The new plan will tie together all operations, the business plan, and fiscal projections, etc.

Superintendent Browning:

- Has been notified by Pasco Hernando State College that an amended Articulation Agreement regarding dual enrollment administrative fees will be presented at next Board meeting.

Attorney Alfonso:

- Clarified that the Pasco Hernando State College document will be the Second Addendum to the Articulation Agreement.
- Disposition regarding the St. Mary disciplinary hearing was to be discussed today and is being pulled due to Chairman Crumbley's absence and will be discussed at the next scheduled Board meeting. Attorneys for both sides are agreeable to this change.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that there is a Workshop immediately following today's meeting. The March 18, 2014, School Board meeting is cancelled. The next regularly scheduled meeting of the Board is April 1, 2014, at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:31 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: March 4, 2014, 10:49 a.m.

TOPIC: ~~SMES STEAM Magnet~~; Early Warning System

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga, Todd Cluff and Monica Ilse, Learning Community Executive Directors; Linda Cobbe, Communications Director; Jeff Solochek, Tampa Bay Times; Ronnie Blair, Tampa Tribune; Vanessa Hilton, Director of Office for Teaching and Learning; Melissa Musselwhite, Director, and Carrie Morris, Senior Supervisor, both from the Office for Student Support Programs and Services; Jim Ciadella, USEP; and Carin Nettles, Principal, Danielle Castro, Assistant Principal, and Tico Hernandez, Graduation Enhancement Teacher, all from Wesley Chapel High School.

SMES STEAM Magnet

This topic was cancelled and will be discussed at an upcoming Board meeting.

Early Warning System

Assistant Superintendent Amelia Van Name Larson welcomed Board members and introduced Melissa Musselwhite and Carrie Morris from the Office for Student Support Programs and Services.

Ms. Morris presented information regarding the Early Warning System (EWS), reviewing the vision, mission, and goals. The ultimate goal is “full option graduation for all students”. She shared the “why, how and what”, explaining that EWS is not a new assessment or new collection of data, but is a system of using information in a new way to predict which students are at-risk for dropping out and using that information to examine trends and patterns and allocate resources.

Principal Carin Nettles, Assistant Principal Danielle Castro, and Graduation Enhancement Teacher Tico Hernandez, all from Wesley Chapel High School, explained how the Early Warning System was used at their school to track and help at-risk students.

The workshop concluded at 12:20 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

April 1, 2014

Superintendent of Schools