

**DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA**  
**February 4, 2014**

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, February 4, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley, Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Luikart and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Richard Laity, math teacher at Zephyrhills High School.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of January 21, 2014, and workshop of January 21, 2014. There were none, and on motion by Member Hurley, seconded by Member Luikart, the minutes were approved unanimously.

The Chairman opened the First Reading of the Exceptional Student Education Policies and Procedures 2013-2016 (*See Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_\_*). Chairman Crumbley asked if there was anyone in the audience who would like to speak on this item. Member Hurley moved that the Board approve the First Reading of the Exceptional Student Education Policies and Procedures 2013-2016, seconded by Member Altman. On vote, the motion carried unanimously.

The Chairman opened the First Reading of the Revised DSBPC Policies (*See Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_\_*). Chairman Crumbley asked if there was anyone in the audience who would like to speak on this item. Lynne Webb, USEP, voiced her concerns on Policy 3120.04 - Employment of Mini-Contract, Substitutes, Part-time and Job-Sharing. She said that while USEP does not represent substitutes, having appropriate substitutes directly impacts the instruction of students, and also impacts teachers and school-related personnel. She is concerned that substitutes will be dismissed without adequate appeal process and procedures; she cautioned the district to continue to provide internal appeal in certain cases. Member Armstrong moved that the Board approve the First Reading of the Revised DSBPC Policies, including addendum, seconded by Member Altman. On vote, the motion carried unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentations as follows: (*See Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_\_*)

- Thomas Promise Foundation - Recognition for providing food for students in the Zephyrhills High School feeder pattern.
- Carrie Morris, Senior Supervisor, Office for Student Support Services and Programs – Talked about the proposed Resolution for Student Services Week (February 3-7, 2014) and recognized the work of Student Services staff who support classroom teachers and school administrators.

The Chairman called a break for pictures and the meeting came back to order at 9:46 a.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Barbara Wilhite, New Port Richey - representing Pepin Academies. She recognized Pepin staff in the audience and requested time to speak later in the meeting if the agenda item related to Pepin is pulled.
- Samuel Baldwin, Land O'Lakes. He read an apology letter to Board members for a classroom incident at Land O'Lakes High School. The Board members accepted his apology and commended his father for his support.

The Chairman asked if the United School Employees of Pasco had anything to present. Lynne Webb, President of the USEP, commended the Superintendent and staff for sharing requested information regarding a review of mid-year finances. She feels that the district is headed in a positive direction and is looking forward to an even better year next year. She distributed a *Tools for School* brochure to all Board members (*See Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_\_*). "Share My Lesson" is a free online resource for teachers by teachers, with a strong emphasis on Common Core State Standards. The booklet will be sent to all teachers in the district. She encouraged the Board members to go to the website and sign up to learn more about this resource and asked for feedback.

There were no Board Committee Reports.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Parent meetings about Common Core State Standards will continue until the first week in March. The meetings are well received and provide information to parents and the community. He thanked staff for attending.
- February is Black History month; he encouraged Board member participation in activities.
- Today's workshop on the Gallup Surveys will be held in the boardroom due to an anticipated large audience.

Ray Gadd:

- He attended the grand opening of the Boys and Girls Club in Lacoochee. He will be taking a team of instructional and support services staff to visit the site, seeking to establish a working relationship with the club.
- He recognized Julie Hedine, Director for Food and Nutrition Services, commending her and the department for outstanding comments on a recent audit.

Ray Bonti:

- He introduced Nicole Westmoreland, new Purchasing Agent.

Amelia Van Name Larson:

- She reminded Board members of the upcoming STEM Fair at River Ridge Middle/High School this weekend.
- A revision to item 8A (allocations for eSchool) was shared with the Board.
- The Florida State Board of Education will be voting on 98 changes to the Common Core State Standards. Most of the changes are for clarification purposes. Fifty-two of the 98 changes are related to calculus standards, others include English Language Arts and cursive writing. The revised standards will be called the Florida Standards.

Todd Cluff:

- Introduced Laura Luter, new assistant principal at Bayonet Point Middle School.

(2.0) The Chairman remarked that there were no expulsion recommendations this morning.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

3B5. Pepin Academies of Pasco County, Inc. - Fifteen Year Contract

10. Resolutions

- A. Resolution - 18th Annual "Pasco Art of Recycling" Art Exhibition
- B. Resolution Recognizing Student Services Week - February 3-7, 2014

11. Property Acquisitions - None Submitted

12. Miscellaneous Action Items

- A. Change in Board Meeting Date - March 2014
- B. Out of State Travel - Tyler Technology's 2014 Connect Conference – San Antonio, Texas

The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including addenda, with the exception of item 3B5 (*Pepin Academies of Pasco County, Inc. - Fifteen Year Contract*). Member Armstrong seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

A. Learning Communities - None Submitted

B. Teaching and Learning (*See Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_\_*)

- 1. High School Course Adoption for 2014-2015
- 2. Marchman Technical Education Center Course Adoption
- 3. School Choice Change of Placement
- 4. Learning Lodge Academy, Inc. - Five Year Contract

C. Professional Development and School Supports - None Submitted

D. Accountability Research and Measurement - None Submitted

E. Student Support Programs and Services (*See Misc. Supplemental Minute Book 391, Page \_\_\_\_\_*)

- 1. Change of Placement
- 2. Out of State Travel - 2014 NAREN National Conference - Baltimore, MD

F. School Field Trips (*See Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_\_*)

- 1. Requests for School Field Trips

4. ADMINISTRATION

A. Human Resources and Educator Quality

1. Administrative, Instructional, Non-Instructional, and Professional Technical  
Personnel Recommendations (See *Personnel Supplemental Minute Book* \_\_\_\_, Page \_\_\_\_)

B. Employee Relations - None Submitted

C. Technology and Information Services - None Submitted

5. SUPPORT SERVICES

A. Planning Services

1. Requests for Use of Facilities (See *Misc. Supplemental Minute Book 391*, Page \_\_\_\_)

B. Construction Services (See *Miscellaneous Supplemental Minute Book 391*, Page \_\_\_\_)

1. Quail Hollow Elementary School - Architectural Services Phase 2

2. Shady Hills Elementary School - Architectural Services Phase 2

C. Food and Nutrition Services - None Submitted

D. Maintenance Services

1. Surplus Equipment (See *Miscellaneous Supplemental Minute Book 391*, Page \_\_\_\_)

E. Purchasing Services (See *Miscellaneous Supplemental Minute Book 391*, Page \_\_\_\_)

1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts

**Contracts:** *Gallup, Inc., Premier Community Healthcare*

6. FINANCE SERVICES (See *Miscellaneous Supplemental Minute Book 391*, Page \_\_\_\_)

A. Disposition of Property - Obsolete Maintenance Inventory

B. Warrant Lists Board Action

C. Interim Financial Statements for All Fund Types - 7/1/13 - 12/31/13

D. 2013-2014 Budget Amendments #33 through #38 - December 2013 (See *Budget Supplemental Minute Book* \_\_\_\_, Page \_\_\_\_)

7. GRANT PROPOSALS (See *Misc. Supplemental Minute Book 391*, Page \_\_\_\_)

A. Postsecondary Education Readiness Assessment Grant (PERT)

8. ALLOCATIONS (See *Miscellaneous Supplemental Minute Book 391*, Page \_\_\_\_)

A. Allocation Changes (2013/2014) - *BCE - OTL - Fund Change; Additional Duty Inst - WRHS - Add; Systems Analyst - OTIS - Fund Change; Teacher - eSchool - Add; Compliance Teacher - OSSPS Add*

9. INTERNAL AUDIT (See *Miscellaneous Supplemental Minute Book 391*, Page \_\_\_\_)

A. Audit of Pasco High School Internal Accounts –

Fiscal Years Ended June 30, 2010 to June 30, 2013

B. Audit of Seven Oaks Elementary School Internal Accounts –

Fiscal Years Ended June 30, 2012 & June 30, 2013

C. Audit of Odessa Elementary School Internal Account –

Fiscal Years Ended June 30, 2011 through June 30, 2013

D. Audit of Moore Mickens Education Center Internal Accounts –

Fiscal Years Ended June 30, 2010 through June 30, 2013

E. Audit of Zephyrhills High School Internal Accounts –

Fiscal Years Ended June 30, 2012 & June 30, 2013

F. Audit of R.B. Stewart Middle School Internal Accounts –

Fiscal Years Ended June 30, 2012 & June 30, 2013

(3B5) The Chairman presented the request for approval of the *Pepin Academies of Pasco County, Inc. - Fifteen Year Contract* (See **Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_**). Member Altman moved that the Board approve the *Pepin Academies of Pasco County, Inc. - Fifteen Year Contract*, seconded by Armstrong. Member Hurley voiced her concerns regarding the length of the initial contract, stating that five years was sufficient. After discussion, Member Armstrong amended the motion and moved that additional language addressing the need for performance of financing be added to the contract. The motion was seconded by Member Luikart. Attorney Alfonso clarified that a simple addendum should state significant advances would be made within three years by Pepin to establish a permanent facility. There being no further discussion and on vote, the motion carried 4 to 1, with Member Hurley casting the nay vote. Attorney Alfonso was instructed to prepare an addendum to the contract.

(10A) The Chairman presented the request for approval of the *Resolution - 18th Annual "Pasco Art of Recycling" Art Exhibition* (See **Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_**). Member Altman moved that the Board approve the *Resolution - 18th Annual "Pasco Art of Recycling" Art Exhibition*, seconded by Member Luikart. On vote, the motion carried unanimously.

(10B) The Chairman presented the request for approval of the *Resolution Recognizing Student Services Week - February 3-7, 2014* (See **Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_**). Member Altman moved that the Board approve the *Resolution Recognizing Student Services Week - February 3-7, 2014*, seconded by Member Armstrong. On vote, the motion carried unanimously.

(12A) The Chairman presented the request for approval of the *Change in Board Meeting Date - March 2014* (See **Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_**). Member Armstrong moved that the Board

approve the *Change in Board Meeting Date - March 2014*, seconded by Member Hurley. On vote, the motion carried unanimously

(12B) The Chairman presented the request for approval of the *Out of State Travel - Tyler Technology's 2014 Connect Conference – San Antonio, Texas* (**See Miscellaneous Supplemental Minute Book 391, Page \_\_\_\_\_**). Member Hurley moved that the Board approve the *Out of State Travel - Tyler Technology's 2014 Connect Conference – San Antonio, Texas*, seconded by Member Altman. On vote, the motion carried unanimously

Individual Board members presented and discussed items.

Member Armstrong:

- Attended Common Core State Standards parent meeting at Mitchell High School.
- Presented Jr. Achievement class at Bayonet Point Middle School.
- Toured Trinity Elementary School to see the new teaching methods and group work.
- Attended Business Development Week at Marchman Technical Education Center. It was a great learning experience about networking for the students in attendance.
- Attended adult education graduation for River Ridge High School.

Member Hurley:

- Attended adult education graduation at Wesley Chapel High School.
- Attended the grand opening of the Boys and Girls Club in Lacoochee.
- Attended Education Celebration; congratulated all the winners. She requested that the award winners be allowed to speak next year.

Member Altman:

- Thanked Board members and staff for covering this week while he was ill.

Member Luikart:

- Attended the Common Core State Standards parent meeting at Gulf High School; commended the staff on a great job.
- Attended the Education Celebration.

Chairman Crumbley:

- Recognized Kerrie Cuffe from Learning Lodge Academy in the audience.
- Attended the Common Core State Standards parent meeting at Gulf High School.
- Attended the Pasco Legislative Delegation meeting at Charles S. Rushe Middle School.
- Attended County Commissioner Starkey's Town Hall Meeting at Odessa Elementary School.
- Attended the West Pasco Chamber of Commerce luncheon for Business Development Week.
- Participated in "garden harvesting" at Gulfside Elementary School.
- Attended the Education Celebration.

Attorney Alfonso reminded Board members of the employee appeal hearing (Pamela St. Mary) scheduled for 1:00 p.m. today in the Boardroom.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Angela Porterfield, Early Childhood Programs, introduced the Head Start Policy Council Board officers.

The Chairman announced that the next regularly scheduled meeting of the Board is February 18, 2014, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:39 a.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

#### **SCHOOL BOARD WORKSHOP: February 4, 2014 - 10:53 a.m.**

##### **TOPIC: Gallup Survey – Next Steps**

The Board met for a workshop session at the District Office Complex, Building 3, Boardroom. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga, Todd Cluff, Beth Brown and Monica Ilse, Learning Community Executive Directors; Betsy Kuhn, Director, Employee Relations Department; Linda Cobbe, Communications Director; Jeff Solochek, Tampa Bay Times and Ronnie Blair, Tampa Tribune.

Assistant Superintendent Van Name Larson reviewed the Superintendent's vision for the District and introduced Tim Hodges, Director of Research for Gallup, Inc. Dr. Hodges discussed the results of recent surveys conducted by Gallup. The first student poll and employee engagement surveys were conducted in October, November, and January. Results will be used as a baseline measure for comparison of future years to current and previous year survey data.

The workshop concluded at 12:15 p.m.

APPROVED BY THE SCHOOL BOARD  
IN OPEN SESSION

\_\_\_\_\_  
Chairman

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February 18, 2014

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Superintendent of Schools