

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
February 3, 2015

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, February 3, 2015, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Steve Luikart, Vice Chairman Joanne Hurley, and Board Members Allen Altman, Cynthia Armstrong, and Alison Crumbley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Armstrong and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Kris Keppel, teacher and coach at Land O' Lakes High School, and Lucy Parfitt, instructional assistant at Hudson High School.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of January 20, 2015, and workshop of January 20, 2015. There were none, and on motion by Member Crumbley, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman opened the Second and Final Public Hearing on the 2015-2016 Attendance Boundaries (*See Miscellaneous Supplemental Minute Book 413, Page 1*). Attorney Alfonso stated that notice of this hearing has been posted on the District's web site. The first reading was held on January 20, 2015. Chairman Luikart asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Hurley moved that the Board approve the Second and Final Reading of the 2015-2016 Attendance Boundaries, seconded by Member Crumbley. On vote, the motion carried unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentation(s) as follows: (*See Miscellaneous Supplemental Minute Book 413, Pages 2-3*)

- AVID Program (Advancement Via Individual Determination)
- College Board Advanced Placement Honor Roll

Member Altman commended our teachers for their roles in making connections and encouraging their students for success. Supt. Browning spoke on the importance of parental support in student education. The *Pasco Parent Press*, a parent newsletter that will begin soon, will include important school dates, links to education websites and tips to reinforce lessons at home.

The Chairman called a break for pictures and the meeting came back to order at 10:03 a.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Andrew Lewandowski, USEP-Retired – thanked Supt. Browning for attending the January meeting; invited Board members to attend their meetings; distributed his business card to Board members.
- Michael R., Hudson – student apology.
- Taya B., New Port Richey – student apology.

Board members thanked family members/guardians for supporting the students.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP, spoke:

- Congratulated the district for receiving the College Board Advanced Placement Honor Roll award and commended Board members and Supt. Browning for honoring teacher roles in this award.
- He is excited about the community school grant listed in today's consent agenda; he has grant information that he will share with Vanessa Hilton.

Committee Reports:

- Member Armstrong:
 - Subcommittee of Health and Wellness Committee.
- Member Crumbley:
 - Architectural Review Committee – reviewed proposals for Elementary School B.
- Member Altman:
 - None.
- Vice Chairman Hurley:
 - Strategic Planning Committee – visiting Lake Myrtle Elementary School today as they work on goals.

- Chairman Luikart:
 - None.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Participated in the East Pasco Adult Education graduation last week, along with Board members Hurley and Crumbley.
- The West Pasco Adult Education graduation will be held on February 5, 2015; he encouraged Board members to attend, schedules permitting.
- February 6, 2015, has been designated as *Crossing Guard Appreciation Day*. He thanked this dedicated group for the work they do every day to keep students safe going to and from school.
- To develop ways for staff to support school-based staff and better serve students, an interactive training, *Enhanced Workplace Effectiveness Training*, is being offered to all district office staff.
- A parent meeting will be held at 6:00 p.m. on February 10, 2015, at Bayonet Point Middle School to discuss closing of the school for major renovations during the 2015-2016 school year. Most students will be relocated to Fivay High School, with a small number of students being housed at Chasco Middle School during the renovations.
- Another meeting for Anclote Elementary School parents will be held after spring break.

Deputy Superintendent:

- Ray Gadd:
 - Commented on the excitement of working with dedicated staff, including newest member, Vanessa Hilton. Conversations are inspiring and motivating, and staff is devoted to the success of the school system.
 - Explained the community school planning grant that is listed in today's Board packet. Staff is working with Dave Bundy, Director, Center for Community Schools and Child Welfare Innovation at the University of Central Florida. The community school concept is to "wrap the community around the school so teachers can teach". The staff position for planning, as well as most of the matching funds, will be housed at Youth & Family Alternatives, Inc. He anticipates that legislative funds will also become available. A school has not been determined yet.
 - A Letter of Intent regarding Compressed Natural Gas (CNG) is listed in today's Board packet. If it is approved, the district will be moving forward with negotiations with the company about CNG. He asked Board members to contact him if they had questions.
 - The "Success Plan" is coming together; Mark Aesch, Chief Executive Officer, TransPro Consulting, is working directly with the district on this initiative. Information will be presented at a Board workshop on February 17, 2015. He asked Board members to contact him if they had questions.
 - A copy of Senate Bill 616, filed by Senator John Legg about testing and assessment, was forwarded to all Board members. He asked them to read the information and forward their comments to him or Spencer Pylant, Communications & Government Relations Liaison. He appreciates Senator Legg's work on this important issue.
- Kevin Shibley:
 - A press release regarding the Platinum Fit-Friendly Worksite Award from the American Heart Association was sent out last week. This award is due to the work of the district's Wellness Committee.
 - The Interlocal Agreement between the Pasco County Sheriff's Office and Pasco County Schools starts this month at our wellness centers. Capacity has been increased at the facilities, with the Wesley Chapel facility going online next month.
- Ray Bonti:
 - Rolled out 13 propane buses last week; he encouraged Board members to visit the Dade City bus garage to see the buses. He said that propane gas was 97 cents/gallon today.
- Vanessa Hilton:
 - Reminded Board members about the Secondary STEM Fair, which will be held this weekend at Wesley Chapel High School.
 - She will send a list of future student activities to Board members for their calendars.
 - Darrell Huling introduced Tom Osmun, Program Coordinator, Office for Teaching and Learning.

(2.0) The Chairman remarked that there were no expulsion recommendations tonight.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

11. Resolutions

- A. Resolution - Student Services Week
- B. Resolution - Career and Technical Education Month
- C. Resolution - Black History Month

12. Property Acquisitions - None Submitted

13. Miscellaneous Action Items

- A. Change in Board Meeting Date - March 2015

The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman had a question about the right-of-way agreement on the Chancey Road Extension, asking if we worked with the county on “stacking”. Mr. Gadd responded to the question. Member Altman moved that the Board approve all items on the consent agenda, including addenda. Member Crumbley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. LEARNING COMMUNITIES *(See Misc. Supplemental Minute Book 413, Page 4)*

- A. Requests for School Field Trips

4. STUDENT ACHIEVEMENT *(See Misc. Supplemental Minute Book 413, Page 5-6)*

- A. Teaching and Learning
 - 1. School Choice Change of Placement
- B. Professional Development and School Supports - None Submitted
- C. Accountability Research and Measurement - None Submitted
- D. Student Support Programs and Services
 - 1. Disciplinary Change of Placement
- E. School Field Trips - None Submitted

5. ADMINISTRATION *(See Misc. Supplemental Minute Book 413, Page 7)*

- A. Human Resources and Educator Quality *(See Personnel Supp. Minute Book 80, Page 33)*
 - 1. Personnel Recommendations (including addendum)
- B. Employee Relations - None Submitted
- C. Technology and Information Services
 - 1. Out-of-State Travel - Tyler Annual User Conference – Georgia

6. SUPPORT SERVICES *(See Misc. Supplemental Minute Book 413, Pages 8-11)*

- A. Planning Services - None Submitted
- B. Construction Services
 - 1. Interlocal Agreement - Chancey Road Extension
- C. Food and Nutrition Services - None Submitted
- D. Maintenance Services
 - 1. Surplus Equipment
- E. Purchasing Services
 - 1. Bid Recommendations - Date/Time: January 27, 2015; 16:24 PM
CONTRACTS: *Bay Path University; CARES Home Health; Industry Certification Training Governing Board; JPMorgan Chase Bank; Tampa Metropolitan Area; YMCA; Truenorthlogic*
 - 2. Request for Use of Facilities

7. FINANCE SERVICES *(See Misc. Supplemental Minute Book 413, Pages 12-17)*

- A. Disposition of Property - Obsolete Maintenance Inventory
- B. Interim Financials for All Fund Types (July 1 - December, 2014)
- C. Out-of-State Travel - Tyler Annual User Conference - Atlanta, GA
- D. Mobile Wireless Communications - 2014-2015 - Revised
- E. Signature Cards (J.P. Morgan)
- F. Warrant Lists
- G. 2014-2015 Budget Amendments #31-#34 - December 2014 *(See Budget Supplemental Minute Book 34, Page 17)*

8. GRANT PROPOSALS *(See Misc. Supplemental Minute Book 413, Page 18)*

- A. Community School Planning Grant 2014-2015

9. ALLOCATIONS *(See Misc. Supplemental Minute Book 413, Page 19)*

- A. Allocation Changes (2014-2015):
Add - Basic Tchr - Extended Duty - DOES (Lottery Funds)

10. INTERNAL AUDIT - None Submitted

(11A) The Chairman presented the request for approval of a *Resolution – Student Services Week* (See **Miscellaneous Supplemental Minute Book 413, Page 20**). Member Altman moved that the Board approve the *Resolution – Student Services Week*, seconded by Member Crumbley. On vote, the motion carried unanimously.

(11B) The Chairman presented the request for approval of a *Resolution – Career and Technical Education Month* (See **Miscellaneous Supplemental Minute Book 413, Page 21**). Member Armstrong moved that the Board approve the *Resolution – Career and Technical Month*, seconded by Member Hurley. On vote, the motion carried unanimously.

(11C) The Chairman presented the request for approval of a *Resolution - Black History Month* (See **Miscellaneous Supplemental Minute Book 413, Page 22**). Member Crumbley moved that the Board approve the *Resolution – Black History Month*, seconded by Member Altman. On vote, the motion carried unanimously.

(13A) The Chairman presented the request for approval of *Change in Board Meeting Date – March 2015 (cancel March 17, 2015 Board meeting)* (See **Miscellaneous Supplemental Minute Book 413, Page 23**). Member Crumbley moved that the Board approve the *Change in Board Meeting Date – March 2015*, seconded by Member Hurley. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Armstrong:
 - Met with Representative Amanda Murphy to discuss education concerns.
 - Attended the Pasco Education Foundation Education Celebration.
 - Attended West Pasco Chamber of Commerce Education Day, consisting of a luncheon and seminars for high school students at Fred K. Marchman Technical College.
 - Helped pack lunches for the Pack-a-Sack program.
 - Noted that the Chasco Fiesta Hunger Walk will be held at Gulf High School on March 14, 2015; one-half of the proceeds go to the Pack-a-Sack program.
- Member Crumbley:
 - Attended the adult education graduation ceremony at Wesley Chapel High School.
 - Will attend the adult education graduation ceremony at River Ridge High School.
 - Met with Mark Aesch, Chief Executive Officer, TransPro Consulting, for an update on the Success Plan.
 - Attended the Pasco Education Foundation Education Celebration.
 - Will be serving lunch at Bonefish Grill this week; tips will go to the Take Stock in Children program.
- Member Altman:
 - Attended the Pasco Education Foundation Education Celebration.
 - Has been meeting with county commissioners about cooperative projects between the district and county.
- Vice Chairman Hurley:
 - Recognized Kathy Browning as state School Nurse of the Year.
 - Attended the “Topping Off” ceremony at Sanders Memorial Elementary STEAM Magnet School.
 - Attended the Business Development Week luncheon.
 - Attended the adult education graduation ceremony at Wesley Chapel High School.
 - Attended the Pasco Education Foundation Education Celebration.
- Chairman Luikart:
 - Encouraged participation in the upcoming Chasco Fiesta Hunger Walk.
 - Congratulated Kathy Browning as state School Nurse of the Year.

Superintendent Browning encouraged participation in the upcoming Chasco Fiesta Hunger Walk; information will be included in the next *School Matters* newsletter. Proceeds from the walk had a significant impact on our schools last year and he looks forward to another successful event.

He reminded Board members of the Executive Session that will be held immediately following today’s Board meeting in Training Room D. Representatives from TransPro Consulting will review the district’s “Success Plan” at the next Board workshop, scheduled for 4:00 p.m. on February 17, 2015.

Dennis Alfonso, School Board attorney, confirmed that today’s closed Executive Session will cover matters in litigation set for trial in the next few months. A court reporter will be present and the session should last 30-45 minutes.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is February 17, 2015, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:46 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: February 3, 2015 - 8:30 a.m.

TOPIC: *Shared Governance Training (Head Start)*

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Ray Bonti, Asst. Supt. for Support Services; Kevin Shibley, Asst. Supt. for Administration; Beth Brown, Monica Ilse and Todd Cluff, Area Superintendents; Linda Cobbe, Communications Director; Kenny Blankenship, USEP; and Jeff Solochek, Tampa Bay Times.

Superintendent Browning distributed a list of all 2015 graduation ceremony dates and asked Board members to indicate the graduation ceremonies they will attend. He noted that the graduation location for Hudson High School has been changed to the Sun Dome at the University of South Florida.

He introduced Angela Porterfield, Director for Early Childhood Programs, who reviewed information supplied to Board members regarding today's presentation on Shared Governance Training. She said the district has been awarded a five-year grant that will have different requirements than in the past. The changes will be reviewed at a future Board workshop. The 2014-2015 Head Start/Early Head Start grant is \$6,584,569, with 128 expectant mothers, infants, and toddlers served by Early Head Start, and 696 three to five year old students served by Head Start and Voluntary Pre-K. Services include dental, medical, mental health, parent education, family goals, and meals.

She introduced William Michael MacIntosh, and Victoria Gunther, Chairman and Vice Chair, respectively, of the Head Start/Early Head Start Policy Council. Council members are parents of currently enrolled students or a community representative. The Council is responsible for program design and operation, long-term and short-term goals and objectives, annual community-wide strategic planning, and needs assessment and self-assessment. Mr. MacIntosh invited Board members to attend a Policy Council meeting.

Ms. Porterfield outlined the responsibilities of the School Board, including legal and fiscal responsibility, compliance with federal, state, and local laws, establishment of procedures and criteria for recruitment, and selection and enrollment of children. School Board and Policy Council shared governance responsibilities include the sharing of regular and accurate information about program planning, policies, and agency operations, including monthly financial statements, monthly program information reports, and program enrollment reports. Board members were invited to visit a Head Start/Early Head Start site.

The workshop concluded at 9:01 a.m.

EXECUTIVE SESSION: February 3, 2015 – 11:00 a.m.

The Board met in closed executive session on *litigation*. The session was held in the Training Room D at the District Office Complex, Building 3. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso and Paul Meeker, School Board attorneys; Ray Gadd, Deputy Superintendent; Kevin Shibley, Asst. Supt. for Administration; and Monica Ilse, Area Superintendent. A court reporter was also present.

The Executive Session concluded at 11:47 a.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

February 17, 2015

Superintendent of Schools