

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
January 22, 2013

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, January 22, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Hurley, and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of three Americans and other civilians lost in the Algerian oil fields.

The Chairman opened the Final Public Hearing on the amended 2012-2013 Student Progression Plan. (See Miscellaneous Supplemental Minute Book _____, Page _____.) Attorney Alfonso stated that notice of this hearing has been posted on the District's web site and published in compliance with Florida Statute 1011.03. The first reading was held on August 21, 2012. Attorney Alfonso asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Hurley moved that the Board approve the amended 2012-2013 Student Progression Plan, seconded by Member Luikart. On vote, the motion carried unanimously.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of December 18, 2012 and workshop of December 18, 2012. There were none, and on motion by Member Altman, seconded by Member Hurley, the minutes were approved unanimously.

Jennifer Krill, Supervisor of Communications and Government Relations coordinated the special presentations as follows: (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- 2012 - 2013 Outstanding School Volunteers
- Special Presentation - Pasco County Elementary Schools Earn 2011-2012 Five Star School Award

The Chairman called a break for pictures and the meeting came back to order at 6:45 p.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Zachary Conn, Wesley Chapel. Urged the Board to ban practice of animal dissection in the classroom setting. Concerned about the collection of the various animals and described the inhumane euthanasia of some of the animals. He encouraged the Board to look at alternatives to dissection to stop animal cruelty and set an ethical practice.
- Peggy Lopez, Land O'Lakes. Quoted Jackie Robinson, historic baseball player. Recognized several former Connerton Elementary School staff members for their past contributions to the school.

The Chairman asked if the United School Employees of Pasco had anything to present. Ed Ronda, Business Representative of the USEP, wished everyone a happy new year. He sent regrets from Lynne Webb who was attending a USEP meeting.

Committee Reports:

Chairman Armstrong:

- Health and Wellness Committee
- Pasco Education Foundation Board of Directors meeting
- Dates for the upcoming Cinderella Ball – March 9 and Scholarship Awards Banquet – March 21 at Spartan Manor

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Meeting with Sheriff Nocco this week to discuss ongoing safety issues to ensure safety of our students
- Reported on recent trip to Germany highlighting vocational education. They looked at several components, which might be able to provide benefits to our students. He noted that no district funds were used for this trip

- Conducted two district town hall meetings at River Ridge High School and Wesley Chapel High School. Received lots of positive feedback. The meeting is on a podcast on the district's web site. A final town hall meeting is scheduled for February 4 for the district complex staff
- Invited all Board Members to a joint meeting with Pasco Hernando Community College and Hernando County administration on February 1
- Introduced Mark Fox as the new Director of Maintenance and Facility Services; Christine Pejot, new Director of Human Resources and Linda Cobbe, new Director of Communications and Government Relations

Ray Gadd:

- Noted ongoing interviews for several positions in the District

Amelia Van Name Larson:

- Continuing to work with every department, looking at all responsibilities.
- Interviews complete for the third Learning Community Executive Director
- Grant for School Improvement to purchase two principal coaches

(2.0) The Chairman remarked that there were no expulsion recommendations this evening.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 6A. Schrader Elementary School - Architectural Agreement
- 7F. Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2012
- 7I. Public Hearing Dates on 2013-2014 Budget

Member Altman moved that the Board approve all items on the consent agenda, including any addenda and with the exception of 6A, 7F and 7I. Member Crumbley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

- 3. Human Resources (See Personnel Supplemental Minute Book _____, Page _____.)**
 - A. Instructional and Administrative Personnel Recommendations
 - B. Noninstructional Personnel Recommendations
 - C. Instructional Supplement Recommendations
- 4. Students (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - A. Requests for School Field Trips
 - B. Change of Placement
- 5. Requests for Use of Facilities (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - A. Requests for Use of Facilities
- 6. Construction Services and Code Compliance/Planning/Facility Maintenance Services and Transportation (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - B. SunSmart Schools Emergency E-Shelter Program Interconnection Agreement from Progress Energy for Chasco Elementary School
- 7. Business/Finance (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - A. Surplus Non-Capitalized Furniture and Equipment
 - B. Surplus Equipment
 - C. Disposition of Surplus Instructional Materials - Dual Enrollment
 - D. Audit of School Internal Accounts for the Years Ended June 30, 2010 and June 30, 2011 - Denham Oaks Elementary School
 - E. Interim Financial Statements for All Fund Types 07/01/2012-11/30/2012
 - G. Disposition of Property - Electronic Parts and Food Service Equipment Parts
 - H. Warrant Lists
 - J. 2012-2013 Budget Amendments #25 through #29 - November 2012 (See Budget Supplemental Minute Book _____, Page _____.)
 - K. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
Contracts: Animal Care Center of Pasco County; Consulate Health Care (New Port Richey); Hays Towne Veterinary Hospital; Hernando Pasco Hospice; Learning Science International; Lee University; Pasco County Parks and Recreation Department; Verizon Business Network Service
- 8. Grant Proposals (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - A. Pasco Education Foundation - Principal's Grant for Excellence
- 9. Allocations (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - A. Increase Labor Allocation Hours - FNS
 - B. Allocation Changes (2012-2013) -Executive Director for Administration (new); Executive Director for Support Services (new); Principal on Assignment (add);

Executive Director (ES, Secondary - decrease); Asst. Supt. - Elementary (decrease);
Learning Community Executive Director (increase)

10. Agreements/Contracts - None Submitted

11. Job Descriptions (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. New Job Description - Chief Finance Officer
- B. New Job Description - Executive Director for Support Services
- C. New Job Description - Executive Director for Administration

12. Staff Travel (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. Zephyrhills High School Instructional Staff Members to attend a Marine Corp Educational Workshop in Parris Island, South Carolina
- B. Out-of-State Travel-Philadelphia, PA

13. Middle School Course Adoption for 2012-2013 (See Miscellaneous Supplemental Minute Book _____, Page _____.)

14. 2013-2014 Head Start/Early Head Start Recruitment and Selection Procedures (See Miscellaneous Supplemental Minute Book _____, Page _____.)

15. School Advisory Council Membership Report (See Miscellaneous Supplemental Minute Book _____, Page _____.)

16. 2012-13 Organizational Chart (See Miscellaneous Supplemental Minute Book _____, Page _____.)

(6A) The Chairman presented the request for approval of the Schrader Elementary School - Architectural Agreement (See Miscellaneous Supplemental Minute Book _____, Page _____.) On question by Chairman Armstrong, John Petrashek, Director of Construction Services explained the importance and costs associated with the Global Green Certification. The state requires that construction of building as of 2012 must have this certification. LEED has become too expensive so the district is opting for something comparable, but much less expensive. Green Global rating system is Canadian and gaining support in Florida. Differences in energy efficiency, Mr. Petrashek explained, is creating better air quality in buildings. Member Crumbley moved that the Board approve the architectural agreement, seconded by Member Luikart. On vote, the motion carried unanimously.

(7F) The Chairman presented the request for approval of Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ended June 30, 2012 (See Miscellaneous Supplemental Minute Book _____, Page _____.) Mr. William Blend, CPA with Moore Stephens Lovelace, P.A. gave a brief presentation of the CAFR and thanked staff for their cooperation.

(7I) The Chairman presented the request for approval of the Public Hearing Dates on 2013-2014 Budget (See Miscellaneous Supplemental Minute Book _____, Page _____.) Superintendent Browning asked that the motion include cancelling the April 2, 2013 Board meeting and scheduling a Board workshop on April 2, 2013 to discuss NEOLA policies. Member Crumbley moved to amend item 7I to reflect cancellation of the April 2, 2013 School Board meeting and scheduling a School Board workshop on April 2, 2013 at 9:30 am. Member Altman seconded the motion, and on vote the motion carried unanimously. Member Altman moved to approve the agenda item as amended, seconded by Member Crumbley. On vote, the motion carried unanimously.

Individual Board members presented and discussed items.

Member Luikart:

- Attended Shady Hills Elementary School Arbor Day event
- Sat in on head football coach interviews at Gulf High School

Member Hurley:

- Distributed information regarding Pasco Sheriff Office new program "Juvenile Choice Program". The program will help students be aware of everyday choices they make, impacting the rest of their lives
- Reported on the Cinderella's Favorite Dessert contest. The winner (culinary students) will be showcased at the upcoming Cinderella Ball. She thanked the judges for their participation

Member Crumbley:

- Traveled with the delegation to Germany. They received a large amount of information. She thanked the organization for their hospitality. A report will be compiled and distributed. She noted that no district funds were used for this trip

Chairman Armstrong:

- Announced upcoming events: PHCC Governing Board on February 1; Legislative Days in Tallahassee March 20-21 (Armstrong and Crumbley will attend); TSIC event on February 7; Vision Committee on February 7 (Hurley will attend); Academy of Automotive Technology at Wiregrass Ranch High School on January 28 at 6:00 pm

Attorney Alfonso:

- Reminded the Board of Employee Appeal Hearing (Fine) on January 29, 2013 at 8:30 am. It is anticipated that it could be resolved in a half day

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

Superintendent Browning remarked that a closed Executive Session will be held on February 5, 2013 immediately following the Board meeting, to discuss negotiations and budget issues

The Chairman announced that the next regularly scheduled meeting of the Board is February 5, 2013 at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 7:27 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP/TRAINING: January 22, 2013 4:00 p.m.
TOPIC: *NOVUS Electronic Agenda*

The Board met for a training session at the District Office Complex, Building 3 Studio. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Ray Gadd, Assistant Superintendent for Administration and Operations; Olga Swinson, Chief Finance Officer; Renalia DuBose, Assistant Superintendent for Administration; Dave Scanga and Beth Brown, Learning Community Executive Directors; Kevin Shibley, Director of Employee Relations; Ronnie Blair, Tampa Tribune and Jeff Solochek, Tampa Bay Times.

Superintendent Browning opened the workshop stating that effective with the February 5 board agenda the District would be going completely electronic and no paper copies would be printed for the Board Members.

Jay Vickers and Mike Reciniello of Novusolutions presented a brief training session to Board Members on the use of the Novus Agenda Board View site. This site enables members to view the board agenda and make private notes for their use during the meetings.

The workshop concluded at 5:00 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

2/5/13

Superintendent of Schools