

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
January 21, 2014

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, January 21, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley, Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Chairman Crumbley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Dr. Art O'Donnell, retired math teacher and principal at Gulf High, Hudson High, and Ridgewood High Schools; Anthony Greene, former Gulf High School student who recently transferred to Hillsborough County Schools; and John Kleinhans, bus driver.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of December 17, 2013. There were none, and on motion by Member Luikart, seconded by Member Hurley, the minutes were approved unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentations as follows: (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)

- 2013 - 2014 Outstanding School Volunteers – Danielle Hu, Gulf High School (Youth), Diana Jerome, Seven Springs Middle School (Adult), and Jean Ann Lewis (Richey Elementary School (Senior))
- BB&T Donation - Students In Transition – (\$105,000 to SIT program)

The Chairman called a break for pictures and the meeting came back to order at 6:18 p.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Larnelle Scott, Port Richey, African American Club of Pasco (AAC) – she shared the origin of the club (started by Eugene Scott to fight drug use in Pine Hill community) and its initiatives; thanked the Board for their past support.
- Mary Lu Lewis, Vice President, African American Club of Pasco – she shared various activities and events sponsored by the club and asked for the Board's continued support.
- Darryl Stevenson, Hudson, President of African American Club of Pasco – he spoke about future events sponsored by the club. The club has adopted Lacochee Elementary School and will be providing a backpack full of school supplies to each student at the beginning of the next school year.
- Roz Fenton, Hudson, PACE Center for Girls – she updated Board members on recent activities and accomplishments of students at the center. The girls are encouraged to participate in community events such as advisory councils, Teen Court, the bullying summit, etc. She invited Board members to attend an orientation at the center.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, Vice President, spoke on behalf of USEP. He introduced Valerie Smith, new business representative at USEP. USEP continues to be concerned about Common Core State Standards (CCSS) and its implementation and assessments. They are also concerned about Pearson and will be closely monitoring the state's changes to CCSS. He encouraged Board members to support the FADSS legislative platform and is looking forward to a great year.

Committee Reports:

Member Altman:

- None

Member Armstrong:

- None

Chairman Crumbley:

- None

Member Hurley:

- She did not attend the recent ERP Committee meeting but reported that work orders, internal accounts and staff development will go live soon.
- She is not able to attend the 27th Annual Day in the Legislature; Member Armstrong will attend as the alternate.

Member Luikart:

- None

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Two parent meetings about Common Core State Standards have been held. Attendance has been low but the presentations are tremendous and he thanked staff for their work. The next meeting is scheduled for 6:00 p.m. at Mitchell High School.
- The Pasco Legislative Delegation meeting will be held tomorrow from 1:00-5:00 p.m. at Charles S. Rushe Middle School. He and Chairman Crumbley will speak to the delegation.
- He recognized Jack Greene, supervisor, Transportation Department, who is retiring at the end of the month, and publicly thanked him for his service to the district.
- Asst. Supt. Van Name Larson is not at the meeting tonight as she has been invited by Commissioner Stewart to speak in Tallahassee tomorrow.

Ray Gadd:

- Chris Williams introduced out-going Penny for Pasco committee chairman, Tom Skiratko. Mr. Skiratko touched on highlights of the 2013 Annual Report. Voters renewed the Penny for Pasco last November and funds have been bonded for high priority projects that have been discussed over the last 9 – 10 months. Committee meetings are occasionally held at sites where Penny funds have been spent. Members also serve on other committees and are very active in their communities, verifying “promises made, promises kept” to taxpayers.
- Kevin Shibley reported that the district placed 35th in the 2014 Healthiest 100 Workplaces in America.
- Ray Bonti spoke on the ambitious construction schedule/projects upcoming in the next three years. John Petrashek introduced Carey Llazari, new project coordinator, Construction Services.
- Olga Swinson introduced Jim Class, new senior finance manager, Finance Services.

Dave Scanga (representing Amelia Van Name Larson):

- Introduced Anthony Harroun, new senior grant writer, Office for Teaching and Learning.
- Introduced Christy Rankin, new assistant principal at Wiregrass Ranch High School.

(2.0) Melissa Musselwhite, Director, Office for Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

- A. School Expulsion of Male Student (DOB 12/09/1996) - Ridgewood High School
- B. School Expulsion of Male Student (DOB 10/21/1999) - James Irvin Education Center
- C. Bus Expulsion of Female Student (DOB 8/29/1999) – Gulf Middle School

Member Luikart moved that the Board approve the expulsions as recommended in items 2A, 2B and 2C. Member Altman seconded the motion, and on vote the motion carried unanimously.

The Chairman remarked that there were no items on the action agenda and asked for a motion to approve all items on the consent agenda to include any addenda. Member Altman so moved, seconded by Member Hurley. On vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

- A. Learning Communities - None Submitted
- B. Teaching and Learning (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - 1. Course Adoption for 2014-2015
 - 2. School Choice Change of Placement
- C. Professional Development and School Supports - None Submitted
- D. Accountability Research and Measurement - None Submitted
- E. Student Support Programs and Services (*See Misc. Supplemental Minute Book 391, Page _____.*)
 - 1. Change of Placement
- F. Early Childhood (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - 1. Recruitment and Selection Procedures - 2014-15
 - 2. Head Start/Early Head Start Policy Council By-Laws
- G. Career and Technical Education (*See Misc. Supplemental Minute Book 391, Page _____.*)
 - 1. Out-of-State Travel - National Afterschool Association (NAA) Annual Convention
 - 2. Career Academy Advisory Committee By-Laws
- H. School Field Trips (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - 1. Requests for School Field Trips

4. ADMINISTRATION

- A. Human Resources and Educator Quality
 - 1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (*See Personnel Supp. Minute Book _____, Page _____.*)
- B. Employee Relations - None Submitted
- C. Technology and Information Services - None Submitted
- 5. SUPPORT SERVICES**
 - A. Planning Services (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - 1. Penny for Pasco Oversight Committee - Members 2014-2015
 - 2. Request for Use of Facilities
 - 3. Pasco Oversight Committee Annual Report 2013 - Information Only
 - 4. Right of Way Donation - County Road 54 and U.S. 301
 - B. Construction Services (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - 1. Utility Easement Agreement - Verizon Florida, LLC
 - C. Food and Nutrition Services (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - 1. Out-of-State Travel - Food and Nutrition Services Department
 - D. Maintenance Services (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - 1. Quarterly Non-Capitalized Furniture and Equipment
 - 2. Surplus Equipment
 - E. Purchasing Services (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
Contracts: CARES Home Health; Department of Juvenile Justice; Eckerd Youth; Alternatives, Inc. d/b/a Eckerd Community Alternatives; Verizon Business Network Service
- 6. FINANCE SERVICES** (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - A. 2013-2014 Budget Amendments for November 2013 (*See Budget Supplemental Minute Book _____, Page _____.*)
 - B. Interim Financial Statements for All Fund Types - 7/1/13 - 11/30/13
 - C. Warrant Lists
 - D. Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2013
 - E. Request for Approval of Payroll Expenditures for December 2013 and Authorization to Expend Funds for January 2014
 - F. Public Hearing Dates for 2014-2015 Budget
- 7. GRANT PROPOSALS** (*See Misc. Supplemental Minute Book 391, Page _____.*)
 - A. District Bandwidth Support Grant
- 8. ALLOCATIONS** (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - A. Allocation Changes (2013/2014): Supervisor - QUEST – Addition; Inst Asst/Para –MTEC Adult Ed - Fund Change ; Supervisor - RSVP – Fund Change; Secretary II – RSVP – Fund Change ; BCE Student - RSVP – Fund Change; Additional Duty (Inst) – LES - Writing Camp ESD Program - Title I; Parent Involvement Asst - CWTES - Title I
- 9. INTERNAL AUDIT** (*See Miscellaneous Supplemental Minute Book 391, Page _____.*)
 - A. Audit of Trinity Elementary School Internal Accounts – Fiscal Years Ended June 30, 2012 and June 30, 2013
 - B. Audit of F.K. Marchman Technical Education Center Internal Accounts – Fiscal Years Ended June 30, 2010 to June 30, 2013
 - C. Audit of Mittye P. Locke Elementary School Internal Accounts – Fiscal Years Ended June 30, 2010 to June 30, 2013
 - D. Audit of Trinity Oaks Elementary School Internal Accounts – Fiscal Years Ended June 30, 2012 and June 30, 2013
 - E. Audit of Bayonet Point Middle School Internal Accounts – Fiscal Years Ended June 30, 2012 and June 30, 2013
 - F. Audit of River Ridge High School Internal Accounts – Fiscal Years Ended June 30, 2010 to June 30, 2013
 - G. Audit of Centennial Middle School Internal Accounts – Fiscal Years Ended June 30, 2012 and June 30, 2013
 - H. Audit of Wiregrass Ranch High School Internal Accounts – Fiscal Years Ended June 30, 2010 to June 30, 2013
 - I. Audit of Fivay High School Internal Accounts – Fiscal Years Ended June 30, 2012 and June 30, 2013
 - J. Audit of Oakstead Elementary School Internal Accounts – Fiscal Years Ended June 30, 2010 to June 30, 2013

Individual Board members presented and discussed items:

Member Altman:

- Attended Common Core State Standards (CCSS) meeting at Pasco High School. He thanked the Superintendent and staff for the outstanding presentation. He is proud of our district.

Member Armstrong:

- Attended the “Cheer for a Cure” event at Mitchell High School (funds raised go for cancer research).
- Attended CCSS meeting at Anclote High School.
- Participated in training for Junior Achievement.
- Will teach at Bayonet Point Middle School this week.

Chairman Crumbley:

- Attended the CCSS meeting at Anclote High School; complimented staff on a thorough and comprehensive presentation.
- County Commissioner Kathryn Starkey will hold a town hall meeting from 6:00-8:00 p.m. on January 23, 2014, at Odessa Elementary School.

Member Hurley:

- Visited ESE units at Mitchell High, Cotee River Elementary, and Odessa Elementary Schools.
- Will attend the CCSS meeting at Wiregrass Ranch and Land O’Lakes High Schools.

Member Luikart:

- None

Attorney Alfonso:

- He reminded the Board about the upcoming employee appeal hearing for Pamela St. Mary, which will be held at 1:00 p.m. on February 4, 2014. Notice has been provided to counsel. If the matter is resolved prior to the hearing date, he will advise the Board members.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is February 4, 2014, at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 6:58 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: January 21, 2014 – 3:00 p.m.

TOPIC: *Transportation Department Reorganization; NEOLA Policies Update*

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga and Monica Ilse, Learning Community Executive Directors; Betsy Kuhn, Director, Employee Relations Department; Linda Cobbe, Communications Director; Jeff Solocheck, Tampa Bay Times, and Ronnie Blair, Tampa Tribune.

Transportation Department Reorganization

Ray Bonti, Executive Director for Support Services, presented the plan of comprehensive changes to the Transportation Department, beginning with the 2014-2015 school year. Changes will include improved communication to parents regarding bus stops and the possibility of extended bus rides for students in Choice programs, scheduling bus stop information as IEP meetings are held, the operation of a centralized call center for the first two weeks of school, and using an iPad reporting system at the schools to communicate with the call center to track bus departures and arrivals. Tad Kledzik, Supervisor, Transportation Services, gave a brief demonstration of the iPad reporting system. There will be additional training for schools and transportation and other district staff regarding the new procedures. Gary Sawyer, Director, Transportation Services, presented information regarding reorganization of the department, including hardware/software purchases and implementation, proposed allocations and a department organization chart.

NEOLA Policies Update

Kevin Shibley, Executive Director for Administration, reviewed the NEOLA policies updates and revisions with Board members.

The workshop concluded at 5:45 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

February 4, 2014

Superintendent of Schools