



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

September 1, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid# 08-054-GF Emergency Lock and Key
Tri-County Locksmith

On October 16, 2007, official action was taken to award the above-referenced bid to Tri-County Locksmith. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. This second year of the contract will expire on November 8, 2009.

Considering services have been satisfactory, Grace C. Messineo, President, Owner, Tri-County Locksmith, was contacted to verify her willingness to enter into the third year of the agreement. As such, Tri-County Locksmith has agreed in writing to enter into the third year of the contract.

At this time, it is my recommendation to enter into the third year of the agreement with Tri-County Locksmith. The third year of the contract will cover the period November 9, 2009 through November 8, 2010.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dsr

Attachment

Date/Time: August 26, 2009; 9:40:00



District School Board of Pasco County

7227 Und O' Lakes Boulevard • Land O' Lakes) Florida 34638 • 813/794.2000

ijcath.e.r Fiorentino, Supelfnwndent

Wluw.pasco.k12.fl.w

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Kendra Goodman, CPPB, Purchasing Agent 813/794-
2221 Fax: 813/794-2111
727/774-2221 TDD; 813/794-2484 352/524-2221 e-mail:
kgoodman@pasco.k12.n.us

September 24, 2008

BID -R,1:NEW AL REQUEST
BID # 08-054-GF: Emc:reencv Lock ud Key

I
/

Yes, I agree to renew Bid # 08-054-Gf for the thinf year, under the same tams and conditions as the
exisring bid. The rcoeward period for the third year will begin on November 9~ and expire on November
8,2010.

.No, I do not agree to renew B1d # 08-054GF

Company Name: Tri-County Locksmith

Signature: Grace C. Messineo

Date: 8/17/09

Typed Name and Title: Grace. C. Messineo. President

Tcl.ephone (w/area code): 727-863-5150 Fax Number (w/area code); 727-819-8539

DATE DUE: PLEASE FAX TO PURCHASING NO LA TI:R mAN: AUI!!IJt JJ. zOOt

By agreeing to :renew, vendor acknowledges and agrees to be in compliance with the "Jessjca Lunsford Aot".
Vendors conducLingbusiness, with the District School Board of Pasco County, who wi!! (1) be at the school when students
are present. or (2) have direct contact wtlIstudents, or (3) have acccs~ to or control of school funds IIIast be Level 2
fingerprinted by Human Resources. If any of the above applies to this contract, you mUllt have those indIviduals Level 2
f'mgerprinted and screc:ned by the Districts Homan RcsoUtCe Department prior to commencement of services or work and
must provide a list of employees with rucwaJ. Please contact 813/794-2521 10 armnge for an appointment. Costs
associated with this backgroUIJd screening arc to borne by the vendor . You may access information regarding this Jaw
through the internet linlc <http://election.dOS.State.fJ.us/laws/0511aw!!/ch' 2005-028.1!df>. This law is effective September
1, 2005.

The prospective bidder certifies, by submission and signature oftbis bid renewal fonn, that neither it nor its principals
arc pre..',cntJy debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from
participation in this transaction per the provisioD9 of Florida StatUte 287.n3(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
AnN: DEBRA REAVES, .BUYER ASSISTANT
PURCHASING DEPARTMENT
20430 GATOR. LANE
LAND O' LAKE!S, FL 34638
(813) 794-2219 (PHONE) (813) 794-211 J. (FAX)

District Wide Accreditation • Southern Association of Colleges and Schools



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October 21, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid # 08-054-GF: Emergency Lock and Key
Tri-County Locksmith

On October 16, 2007, official action was taken to award the above-referenced bid to Tri-County Locksmith. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. This first year of the contract will expire on November 8, 2008.

Considering services have been satisfactory, Grace C. Messineo, President, Owner, Tri-County Locksmith, was contacted to verify her willingness to enter into the second year of the agreement. As such, Tri-County Locksmith has agreed in writing to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with Tri-County Locksmith. The second year of the contract will cover the period November 9, 2008 through November 8, 2009.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dsr

Attachment

Date/Time:

District School Board of Pasco County

Bid Recommendation

Bid Title	EMERGENCY LOCK & KEY MAINTENANCE DEPARTMENT	Number of Vendors Notified	182
Bid Number	08-054-GF	Number of Bids Distributed	10
Date Solicited	08/16/2007	Number of Vendors Responding	1
Date Opened	09/19/2007	Number of Vendors Not Bidding	9
Date Board Presentation	10/16/2007	Number of Vendors Bidding	1
Total Savings	\$1,000.00	Grand Total of Bid	\$25,000.00 ESTIMATE

Recommendation: Recommend acceptance of bid as noted on attached bid tabulation sheet as lowest and best bids meeting written specifications.

Term of Contract: The bid is for “as needed” emergency lock & key services throughout the District. This is the first year of a three-year bid, renewable annually by written mutual consent of both parties. The first year of the contract is effective November 9, 2007 through November 8, 2008.

Notations and Exceptions: Although we received only one bid, the custodial coordinator has indicated the pricing is competitive in the marketplace. Savings were determined from retail pricing.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Eddie Flicker, Custodial Coordinator

Bids Prepared By: Gail Fowler, CPPB Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: SEPTEMBER 19, 2007 2:30 PM		Tri-County Locksmith							
BID TITLE: EMERGENCY LOCK & KEY SERVICES		15215 US Hwy 19 Suite M							
BID #: 08-054-GF		Hudson, FL 34667							
ITEM #	DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
	LOCK & KEY SERVICES								
	EAST SIDE								
1	Regular Hours Rate 8:00 AM - 3:00 PM								
	In Shop Per Cylinder	8.50							
	In Shop Per 5 Pin Key	1.80							
	In Shop Per 6 Pin Key	2.00							
	On-Site Per Cylinder	8.50							
	On-Site Per 5 Pin Key	1.80							
	On -Site Per 6 Pin Key	2.00							
	Trip Charge (if any)	60.00							
2	Rekeying After Hours								
	In Shop Per Cylinder	8.50							
	In Shop Per 5 Pin Key	1.80							
	In Shop Per 6 Pin Key	2.00							
	On-Site Per Cylinder	8.50							
	On-Site Per 5 Pin Key	1.80							
	On-Site Per 6 Pin Key	2.00							
	Trip Charge (if any)	60.00							
3	Keys In Shop								
	Duplicating (5 pin) Each	1.80							
	Duplicating (6 pin) Each	2.00							
	Cut By Code (5 pin) Each	1.80							
	Cut by Code (6 pin) Each	2.00							
	Impressions (Alpha/Numeric) Each	N/C							
	Keys On Site								
	Duplicating (5 pin) Each	1.80							
	Duplicating (6 pin) Each	2.00							
	Cut By Code (5 pin) Each	1.80							
	Cut by Code (6 pin) Each	2.00							
	Impressions (Alpha/Numeric) Each	N/C							
4	Door Lock/Cylinder Sets								
	Bid price to install (materials not included):								
	Corbin Cylinder Knob Each	7.50							
	Corbin Mortise Each	15.00							
	Corbin Rim Mount Each	15.00							
	Schlage Cylinder Knob Each	7.50							
	Schlage Mortise Each	15.00							
	Schlage Rim Mount Each	15.00							
	Russwin Cylinder Knob Each	7.50							
	Russwin Mortise Each	15.00							
	Russwin Rim Mount Each	15.00							
	Sargent Cylinder Knob Each	7.50							
	Sargent Mortise Each	15.00							
	Sargent Rim Mount Each	15.00							
	Yale Cylinder Knob Each	7.50							
	Yale Mortise Each	15.00							
	Yale Rim Mount Each	15.00							
5	DOOR CLOSURES - Bid Price to install (materials not included)								
	Corbin Door Closer Each	20.00							
	LCN Door Closer Each	20.00							

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: SEPTEMBER 19, 2007 2:30 PM		Tri-County Locksmith							
BID TITLE: EMERGENCY LOCK & KEY SERVICES		15215 US Hwy 19 Suite M							
BID #: 08-054-GF		Hudson, FL 34667							
ITEM #	DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
6	Exit Devices - Bid price to install (materials not included)								
	Russwin Rim Type Each	30.00							
	Russwin Mortise Type Each	30.00							
	Sargent Rim Type Each	30.00							
	Sargent Mortise Type Each	30.00							
	Yale Rim Type Each	30.00							
	Yale Mortise Type Each	30.00							
	Von Duprin Rim Type Each	30.00							
	Von Duprin Mortise Type Each	30.00							
7	Locks, closers, panic devices and parts for all the same will be priced at discount State Discount Percentage %	10%							
8	Hourly rate charge for services not covered in items 1-7 above:	60.00							
WEST SIDE									
1	Regular Hours Rate 8:00 AM - 5:00 PM								
	In Shop Per Cylinder	8.50							
	In Shop Per 5 Pin Key	1.80							
	In Shop Per 6 Pin Key	2.00							
	On-Site Per Cylinder	8.50							
	On-Site Per 5 Pin Key	1.80							
	On-Site Per 6 Pin Key	2.00							
	Trip Charge (if any)	50.00							
2	Rekeying After Hours								
	In Shop Per Cylinder	8.50							
	In Shop Per 5 Pin Key	1.80							
	In Shop Per 6 Pin Key	2.00							
	On-Site Per Cylinder	8.50							
	On-Site Per 5 Pin Key	1.80							
	On-Site Per 6 Pin Key	2.00							
	Trip Charge (if any)	50.00							
3	Keys In Shop								
	Duplicating (5 pin) Each	1.80							
	Duplicating (6 pin) Each	2.00							
	Cut By Code (5 pin) Each	1.80							
	Cut by Code (6 pin) Each	2.00							
	Impressions (Alpha/Numeric) Each	N/C							
	Keys On Site								
	Duplicating (5 pin) Each	1.80							
	Duplicating (6 pin) Each	2.00							
	Cut By Code (5 pin) Each	1.80							
	Cut by Code (6 pin) Each	2.00							
	Impressions (Alpha/Numeric) Each	N/C							
4	Door Lock/Cylinder Sets Bid price to install (materials not included):								
	Corbin Cylinder Knob Each	7.50							
	Corbin Mortise Each	15.00							
	Corbin Rim Mount Each	15.00							
	Schlage Cylinder Knob Each	7.50							
	Schlage Mortise Each	15.00							
	Schlage Rim Mount Each	15.00							
	Russwin Cylinder Knob Each	7.50							
	Russwin Mortise Each	15.00							
	Russwin Rim Mount Each	15.00							

