



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
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October 21, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid # 08-054-GF: Emergency Lock and Key
Tri-County Locksmith

On October 16, 2007, official action was taken to award the above-referenced bid to Tri-County Locksmith. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. This first year of the contract will expire on November 8, 2008.

Considering services have been satisfactory, Grace C. Messineo, President, Owner, Tri-County Locksmith, was contacted to verify her willingness to enter into the second year of the agreement. As such, Tri-County Locksmith has agreed in writing to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with Tri-County Locksmith. The second year of the contract will cover the period November 9, 2008 through November 8, 2009.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dsr

Attachment

Date/Time: October 15, 2008; 09:06:00

District School Board of Pasco County

Bid Recommendation

Bid Title	EMERGENCY LOCK & KEY MAINTENANCE DEPARTMENT	Number of Vendors Notified	182
Bid Number	08-054-GF	Number of Bids Distributed	10
Date Solicited	08/16/2007	Number of Vendors Responding	1
Date Opened	09/19/2007	Number of Vendors Not Bidding	9
Date Board Presentation	10/16/2007	Number of Vendors Bidding	1
Total Savings	\$1,000.00	Grand Total of Bid	\$25,000.00 ESTIMATE

Recommendation: Recommend acceptance of bid as noted on attached bid tabulation sheet as lowest and best bids meeting written specifications.

Term of Contract: The bid is for “as needed” emergency lock & key services throughout the District. This is the first year of a three-year bid, renewable annually by written mutual consent of both parties. The first year of the contract is effective November 9, 2007 through November 8, 2008.

Notations and Exceptions: Although we received only one bid, the custodial coordinator has indicated the pricing is competitive in the marketplace. Savings were determined from retail pricing.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Eddie Flicker, Custodial Coordinator

Bids Prepared By: Gail Fowler, CPPB Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: SEPTEMBER 19, 2007 2:30 PM		Tri-County Locksmith							
BID TITLE: EMERGENCY LOCK & KEY SERVICES		15215 US Hwy 19 Suite M							
BID #: 08-054-GF		Hudson, FL 34667							
ITEM #	DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
	LOCK & KEY SERVICES								
	EAST SIDE								
1	Regular Hours Rate 8:00 AM - 3:00 PM								
	In Shop Per Cylinder	8.50							
	In Shop Per 5 Pin Key	1.80							
	In Shop Per 6 Pin Key	2.00							
	On-Site Per Cylinder	8.50							
	On-Site Per 5 Pin Key	1.80							
	On -Site Per 6 Pin Key	2.00							
	Trip Charge (if any)	60.00							
2	Rekeying After Hours								
	In Shop Per Cylinder	8.50							
	In Shop Per 5 Pin Key	1.80							
	In Shop Per 6 Pin Key	2.00							
	On-Site Per Cylinder	8.50							
	On-Site Per 5 Pin Key	1.80							
	On-Site Per 6 Pin Key	2.00							
	Trip Charge (if any)	60.00							
3	Keys In Shop								
	Duplicating (5 pin) Each	1.80							
	Duplicating (6 pin) Each	2.00							
	Cut By Code (5 pin) Each	1.80							
	Cut by Code (6 pin) Each	2.00							
	Impressions (Alpha/Numeric) Each	N/C							
	Keys On Site								
	Duplicating (5 pin) Each	1.80							
	Duplicating (6 pin) Each	2.00							
	Cut By Code (5 pin) Each	1.80							
	Cut by Code (6 pin) Each	2.00							
	Impressions (Alpha/Numeric) Each	N/C							
4	Door Lock/Cylinder Sets								
	Bid price to install (materials not included):								
	Corbin Cylinder Knob Each	7.50							
	Corbin Mortise Each	15.00							
	Corbin Rim Mount Each	15.00							
	Schlage Cylinder Knob Each	7.50							
	Schlage Mortise Each	15.00							
	Schlage Rim Mount Each	15.00							
	Russwin Cylinder Knob Each	7.50							
	Russwin Mortise Each	15.00							
	Russwin Rim Mount Each	15.00							
	Sargent Cylinder Knob Each	7.50							
	Sargent Mortise Each	15.00							
	Sargent Rim Mount Each	15.00							
	Yale Cylinder Knob Each	7.50							
	Yale Mortise Each	15.00							
	Yale Rim Mount Each	15.00							
5	DOOR CLOSURES - Bid Price to install (materials not included)								
	Corbin Door Closer Each	20.00							
	LCN Door Closer Each	20.00							

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6	Exit Devices - Bid price to install (materials not included)								
	Russwin Rim Type Each	30.00							
	Russwin Mortise Type Each	30.00							
	Sargent Rim Type Each	30.00							
	Sargent Mortise Type Each	30.00							
	Yale Rim Type Each	30.00							
	Yale Mortise Type Each	30.00							
	Von Duprin Rim Type Each	30.00							
	Von Duprin Mortise Type Each	30.00							
7	Locks, closers, panic devices and parts for all the same will be priced at discount State Discount Percentage %	10%							
8	Hourly rate charge for services not covered in items 1-7 above:	60.00							
WEST SIDE									
1	Regular Hours Rate 8:00 AM - 5:00 PM								
	In Shop Per Cylinder	8.50							
	In Shop Per 5 Pin Key	1.80							
	In Shop Per 6 Pin Key	2.00							
	On-Site Per Cylinder	8.50							
	On-Site Per 5 Pin Key	1.80							
	On-Site Per 6 Pin Key	2.00							
	Trip Charge (if any)	50.00							
2	Rekeying After Hours								
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4	Door Lock/Cylinder Sets Bid price to install (materials not included):								
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