



District School Board of Pasco County

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Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
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March 26, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid #07-138-LR, HVAC Trane Factory Chiller Service & OEM Parts – Maintenance
Department
Tampa Bay System Sales, Inc.

On June 5, 2007, official action (attached) was taken to award the above-referenced bid to Tampa Bay System Sales, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on June 5, 2008.

Considering services have been satisfactory, T. T. Canavan, Account Manager, Tampa Bay System Sales, Inc. was contacted to verify his willingness to enter into the second year of the agreement. As such, T. T. Canavan has agreed, in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Tampa Bay System Sales, Inc. The second year of the contract will cover the period of June 6, 2008 through June 5, 2009. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lr

Attachments (4)

District School Board of Pasco County

Bid Recommendation

Bid Title	HVAC Trane Factory Chiller Service & OEM Parts - Maintenance Department	Number of Vendors Notified	379
Bid Number	07-138-LR	Number of Bids Distributed	12
Date Solicited	April 26, 2007	Number of Vendors Bidding	2
Date Opened	May 18, 2007	Number of Vendors Not Bidding	0
Date Board Presentation	June 5, 2007	Funding Source	Asset
Total Savings	\$15,374.48	Grand Total of Bid	\$150,000.00 (First-Year Estimate)

Recommendation:

Recommend acceptance of bid from Tampa Bay System Sales, Inc. as noted on attached bid tabulation sheet, as lowest and best, responsive and responsible bid meeting written specifications.

Term of Contract:

This bid is for HVAC Factory Chiller Service and OEM Parts “as needed” by the Maintenance Department for use throughout the District. This is a three-year contract, renewable annually, based upon mutual agreement of both parties. The first year of this contract shall be effective from June 6, 2007 to June 5, 2008. Labor prices are firm and fixed and will remain in effect for the term of the bid. Discount percentage for parts is firm and fixed and will remain in effect for the term of the bid; however, manufacturer’s price list (pricer) may be updated annually. “Grand Total” of bid is based upon an estimated \$150,000 annual expenditure.

Notations and Exceptions:

Recommend rejection of lower bid from Cortez Heating & Air Conditioning because of failure to submit manufacturer’s price list (pricer) as specified in the bid document.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bid #07-138-LR
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Bids Evaluated By:

Phil Laycock, Crew Chief, Maintenance and Facilities Services Department

Bids Prepared By:

Laurie Roberts, CPPB, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

Date/Time:

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 18, 2007 @ 2:30 PM		Cortez Heating & Air Conditioning	Tampa Bay System Sales, Inc.
BID TITLE: HVAC Trane Factory Chiller Service & OEM Part		5928 21st St. E.	902 N Himes Ave
BID # 07-138-LR		Bradenton, FL 34203	Tampa, FL 33602
Board Meeting 6/5/07			
	DESCRIPTION	TOTAL PRICE	TOTAL PRICE
	Trane Bid Prices: Per Hour		
	Centrifugal		
	Regular Time	\$85.00	112.00
	Overtime	\$110.00	168.00
	Sunday/Holidays	\$130.00	224.00
	Recipro		
	Regular Time	\$85.00	88.00
	Overtime	\$110.00	132.00
	Sunday/Holidays	\$130.00	176.00
	Screw		
	Regular Time	\$85.00	112.00
	Overtime	\$110.00	168.00
	Sunday/Holidays	\$130.00	224.00
	Controls		
	Regular Time	\$85.00	137.00
	Overtime	\$110.00	205.00
	Sunday/Holidays	\$130.00	275.00
	Parts Discount	30%	40%
	Pricier	No	Yes