

# District School Board of Pasco County

## Bid Recommendation

<b>Bid Title</b>	<b>Art Supplies – Catalog Discount</b>		<b>Number of Vendors Notified</b>	<b>175</b>
<b>Bid Number</b>	<b>05-012-SW</b>		<b>Number of Bids Distributed</b>	<b>28</b>
<b>Date Solicited</b>	<b>February 3, 2005</b>		<b>Number of Vendors Responding</b>	<b>16</b>
<b>Date Opened</b>	<b>February 24, 2005</b>		<b>Number of Vendors Not Bidding</b>	<b>0</b>
<b>Date Board Presentation</b>	<b>May 3, 2005</b>		<b>Number of Vendors Bidding</b>	<b>16</b>
<b>Total Savings</b>	<b>\$16,000.00</b>		<b>Grand Total of Bid</b>	<b>Estimated Annually \$80,000</b>

**Recommendation:** Recommend acceptance of bids as noted on the attached tabulation sheets as lowest and best bids meeting written specifications.

**Term of Contract:** This is the first year of a three-year contract renewable annually upon mutual agreement of all parties. The first year of the contract will begin on July 1, 2005 and expire on June 30, 2006.

**Notations and Exceptions:** This was designed as a multi-awarded bid to a maximum of six vendors for general art equipment and supplies. Estimated yearly expenditures for this contract is \$80,000.

Discounts will remain the same throughout the contract period; however, vendors may update catalogs on a semi-annual basis.

Bids were awarded on a weighted point system: Discount/Net Costs (9 pts.); Inventory (4 pts.); Location (3 pts.); and Past Service (2 pts.). Bids from ABC, AFP Industries, Apex Office Products, Childcraft Education Corporation, Discount School Supply, Highsmith, Lakeshore Learning Materials, Oriental Trading Company, Paxton Patterson, Hearlihy & Company, and Utrecht Manufacturing Company could not be considered as vendors did not have sufficient types of art equipment/supplies listed in catalogs to meet the District's requirements.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:**

Sherry Wooten, Buyer Assistant

**Bids Prepared By:**

Sharon Shirmohammad, CPPB, Buyer

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent

## DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:February 24, 2005 @ 2:30 PM</b>		ABC School Supply	AFP Industries, Inc.	Apex Office Products, Inc.	Childcraft Education Corp.
<b>TITLE:Art Equipment &amp; Supplies - "Catalog Discount"</b>		P.O. Box 369	P.O. Box 43-0747	5209 N. Howard Ave.	P.O. Box 3239
<b>BID #: 05-012-SW</b>		Landisville, PA 17538	South Miami, FL 33243	Tampa, FL 33603	Landisville, PA 17604
		800-669-4222	800-962-4041	813-871-2010	800-631-5652
<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>
	<b>Discount from Catalog</b>				
	<b>Supplies</b>	18%	12%	25%	10%
	<b>Equipment</b>	18%	12%	20%	
	<b>Name of Catalogs</b>	Early Learning	AFP School Supply	School Supply Catalog	Pre-K - Grade 3
		Elementary K-6			Early Childhood Direct
	<b>Exclusions</b>	Drop ship items			Factory Direct items w/*
		playground equipment			All sale catalogs
		sale flyers			Internet orders
		internet orders			
		add 15% freight charge			
		**See Bid Documents			**See Bid Documents
	<b>Total Points</b>				

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:February 24, 2005 @ 2:30 PM</b>		Dick Blick Company	Discount School Supply	Highsmith, Inc.	Lakeshore Learning Materials
<b>TITLE:Art Equipment &amp; Supplies - "Catalog Discount"</b>		P.O. Box 1267	2 Lower Ragsdale Dr.	W5527 State Road 106	2695 E. Dominguez St.
<b>BID #: 05-012-SW</b>		Galesburg, IL 61402	Suite 125	P.O. Box 800	Carson, CA 90895
		800-704-7744	Monterey, CA 93940	Fort Atkinson, WI 53538	800-421-5354
			800-836-9575	800-543-2180	
<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>
	<b>Discount from Catalog</b>	<div>18%</div> <div>Blick Art Materials</div> <div>Sales and Internaet offers</div> <div>Drop ship items w/F</div> <div>See bid documents for other</div> <div>exclusions from free shipping</div> <div>V#510186234D</div> <div>57</div>			
	<b>Supplies</b>		10%	8%	5%
	<b>Equipment</b>		10%	8%	5%
			Free Freight over \$97.00	Free Shipping over \$100.	
	<b>Name of Catalogs</b>		Discount School Supply	Highsmith	Lakeshore Learning Materials
				Upstart	Lakeshore Elementary
	<b>Exclusions</b>		Add 15% for Drop ship	Library Sparks Magazines	
			items indicated w/truck icon	3M security products	
				Sales Catalogs	
				Other Discounts	
			<b>Bid#022105N</b>	<b>No. 52849</b>	
			**See Bid Documents		
	<b>Total Points</b>				

## DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:February 24, 2005 @ 2:30 PM</b>		Nasco	Oriental Trading Company	Paxton Patterson	Hearlihy
<b>TITLE:Art Equipment &amp; Supplies - "Catalog Discount"</b>		901 Janesville Ave.	5455 S. 90th Street	5719 West 65th Street	P.O. Box 1747
<b>BID #: 05-012-SW</b>		Fort Atkinson, WI 53538	Omaha, NE 68127	Chicago, IL 60638	1002 E. Adams
		800-558-9595	800-526-7400	800-323-8484	Pittsburg, KS 66762
					866-622-1003
<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>
	<b>Discount from Catalog</b>				
	<b>Supplies</b>	20%	5%	10%	2% over \$100.
	<b>Equipment</b>	5% (items w/Z prefix)	Free shipping over \$60.	Free shipping over \$100.	2% over \$100.
	<b>Name of Catalogs</b>	Nasco Arts & Crafts	Hands on Fun	Vocational Tool	Drafting Design
				Science Technology	Cad Catalog
	<b>Exclusions</b>	Excluded from shipping:	Custom imprinted items		Modules and lesson
		clay, plaster, modeling			plans.
		material totaling 50lbs or			*No free shipping
		more. Draft rolls & paper			Prepaid and added
		rools 500 & 1000 ft rolls.			
		Linoleum rools, furniture			
		& equipment, items w/Z			<b>HCO-05-02-0003</b>
		Excluded are sales catalogs			**See Bid Documents
	<b>Total Points</b>	<b>60</b>			

## DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:February 24, 2005 @ 2:30 PM</b>		S & S Worldwide	Sax Arts & Crafts	School Specialty	Utrecht Manufacturing Corp.
<b>TITLE:Art Equipment &amp; Supplies - "Catalog Discount"</b>		75 Mill Street	P.O. Box 510710	100 Paragon Pkwy	6 Corporate Drive
<b>BID #: 05-012-SW</b>		Colchester, CT 06415	New Berlin, WI 53151	Mansfield, OH 44903	Cranbury, NJ 08512
		800-243-9232	800-362-4729	888-388-3224	800-223-9132
<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>
	<b>Discount from Catalog</b>				
	<b>Supplies</b>	10%	20%	25%	10%
	<b>Equipment</b>		10%	12%	5%
	<b>Name of Catalogs</b>	**Education Plus	Arts & Crafts	Education Essentials	Utrecht/Winter 2005
			Family & Consumer		
	<b>Exclusions</b>	Sale Flyers or special promotions.		Orders under \$50 need to add \$5.95	
		Installation		Items w/N prefix will be prepaid and added	
		Drop ship items are prepaid and added			
		**See Bid Documents	No.2005148530AP	C-605758-P5	
	<b>Total Points</b>	<b>50</b>	<b>47</b>	<b>26</b>	