



## District School Board of Pasco County

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Heather Fiorentino, Superintendent

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April 25, 2005

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract  
Bid #03-120, Hoshizaki Reach-In Freezer Equipment & Parts  
Maintenance Department  
Beltram Edge Tool Supply, Inc.

On May 6, 2003, official action (attached) was taken to award the above-referenced bid to Beltram Edge Tool Supply, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement expired on June 14, 2004. Subsequently, the second year of the agreement was awarded on March 16, 2004, and covered the period of June 15, 2004 through June 14, 2005.

Considering services have been satisfactory, Rita K. Nurdin, Institutional Sales Coordinator, Beltram Edge Tool Supply, Inc. was contacted to verify their willingness to enter into the third year of the agreement. As such, Rita K. Nurdin has agreed, in writing (attached), to enter into the third year of the contract.

At this time, it is my recommendation to enter into the third year of the agreement with Beltram Edge Tool Supply, Inc. The third year of the contract will cover the period of June 15, 2005 through June 14, 2006. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (7)