



Summer 2020 Dual Enrollment Online Registration Worksheet

Pasco-Hernando State College (PHSC) utilizes an online Dual Enrollment (DE) application/registration process. This process is now open to all eligible students and is as follows:

- Interested students will meet with high school counselor to determine eligibility.
 - New to DE students must complete an online application at <https://cpnta.phsc.edu/dualapp/english/WDEAI.aspx> (May 15th).
- Eligible students will complete the Summer 2020 Dual Enrollment Online Request Form during the window of **April 9th - April 24th** via the PHSC website: <https://admissions.phsc.edu/start/high-school/dual-enroll/charter-public>.
- Summer Dual Enrollment is open to current 9th, 10th and 11th grade students who meet eligibility criteria. Students may only register for Term III (5/21-7/30), with 9th grade DE students being eligible to enroll in 3 credit hours online, 10th grade DE students being eligible to enroll in no more than 7 credit hours (online or face to face) and 11th grade DE students being eligible to enroll in no more than 8 credit hours (online or face to face). Students are encouraged to input up to 14 DE courses based on course requests.
 - Note:** Please check with your counselor to ensure the courses count towards your high school graduation requirements. Appointments can also be made with PHSC Academic Advisor to see how the courses count towards the general education requirements for an Associate of Arts (AA) degree.
- Once the student completes their online request form, the parent will immediately receive a link to approve the Online Request Form and accept the Terms and Conditions for their students' participation in the Dual Enrollment Program. Parent approval must be completed by **April 24th**.
- Students will receive email notification from a PHSC Academic Advisor of approved/denied DE courses by **May 1st**. *This email will be sent to each student's PHSC email address.*
- Students who were approved for **ONLINE PHSC courses and/or OFF CAMPUS PHSC courses** must log into their PHSC WISE account and register for the courses according to the dates and times below.

After students register for courses, students are responsible for picking up their textbooks from the Pasco County School District during the pick-up window. Not following the textbook pickup procedures will result in the student being financially responsible for their textbooks. Please visit <http://www.pasco.k12.fl.us/oll/page/dual-enrollment> for more information. **Students who do not meet deadlines may experience a delay in the process beyond the initial registration window.**

11 th Graders			
Credits Earned	Web Registration	On Campus Registration	Time
45+	April 14, 2020	Not Available	Web registration beginning at 8:00am on April 14 th .
30+	May 5, 2020	Not Available	8:00 am
15+	May 5, 2020	Not Available	9:00 am
1+	May 5, 2020	Not Available	10:00 am
First time	May 5, 2020	Not Available	11:00 am
10 th Graders			
Credits Earned	Web Registration	On Campus Registration	Time
45+	April 14, 2020	Not Available	Web registration beginning at 8:00am on April 14 th .
30+	May 6, 2020	Not Available	8:00 am
15+	May 6, 2020	Not Available	9:00 am
1+	May 6, 2020	Not Available	10:00 am
First Time	May 6, 2020	Not Available	11:00 am
9 th Graders			
Credits Earned	Web Registration	On Campus Registration	Time
45+	April 14, 2020	Not Available	Web registration beginning at 8:00am on April 14 th .
30+	May 7, 2020	Not Available	8:00 am
15+	May 7, 2020	Not Available	9:00 am
1+	May 7, 2020	Not Available	10:00 am
First Time	May 7, 2020	Not Available	11:00 am

