



DISTRICT SCHOOL BOARD OF PASCO COUNTY STUDENT EVENT AND DISCIPLINE REPORT

MIS Form #413

Rev. 6/16

Student _____ District Student # _____ ESE 504 School _____

Grade/Level _____ Sex: M _____ F _____ Referring Staff _____ Incident Date _____

Time _____ Route # _____ Brief Description/Supporting Information: _____

Additional Staff Input Provided

<i>WHEN</i>	<i>LOCATION</i>
___ Instructional time	1CA Cafeteria 1ME Media 1ST Stadium
___ Transition time	1CL Classroom 1OC Outside Class 2FT Field Trip
___ Bus ride	1GR Grounds 1OF Office 3SB School Bus
___ During school-sponsored activity	1GY Gymnasium 1PL Parking Lot 3BS Bus Stop
___ Non school-sponsored activity, covers 30 minutes before and after school transitions	1HA Hallway 1PR Playground/Recess
	1LR Locker Room 1RE Restroom

TO BE COMPLETED BY PRINCIPAL or DESIGNEE ONLY

Behavior Code* _____ **Intervention Code** _____ **Involvement Code** _____ *(Codes Listed on the Back)*

Student has received notification of the violation(s) of the Student Code of Conduct and an explanation of the consequence(s). The student was given an opportunity to explain his/her actions and defense.

Referral processed by: (Name and Title) _____ Date _____

Student Signature: _____ Date _____

Parent: For Your Information Sign and Return _____ Date _____

PARENT CONTACT REQUIRED FOR SUSPENSIONS

OSS Dates _____ # Days _____	ISS Dates _____ # Days _____	Bus Dates _____ # Days _____
School # _____	Class _____	Bus # _____
Return Date _____	Return Date _____	Return Date _____

Parent Contact: Phone Contact Phone Message Other _____

***WHEN the behavior code is followed by a 3-letter SESIR code, REFER TO THE OFFICIAL SESIR DEFINITIONS.**

Does SESIR definition apply? Yes _____ No _____ *IF the SESIR definition applies, complete bottom section of this form:

SESIR CODE: _____ **Reported to Law Enforcement? Yes _____ No _____ Arrested? Yes _____ No _____**

WEAPON DESCRIPTION	DRUG DESCRIPTION	INJURY DESCRIPTION	RELATED ELEMENT (CHECK ALL THAT APPLY)
___ (F) Other Firearm	___ (M) Marijuana/ Hashish Other Cannabinoids ___ (O) Other Illicit Drugs ___ (N) Non-Drug	___ (A) Very Serious Bodily Injury	___ (AR) Alcohol-Related ___ (BR) Bullying-Related ___ (DR) Drug-Related * <i>Check Drug Description</i> ___ (GR) Gang-Related ___ (HR) Hate Crime-Related ___ (IR) Injury-Related * <i>Check Injury Description</i> ___ (WR) Weapon-Related * <i>Report to Law Enforcement & Check Weapon Description</i> ___ (ZR) Hazing-Related ___ (WD) Weapon Discharged
___ (H) Handgun		___ (B) Less Serious Bodily Injury	
___ (K) Knife	VICTIMS OF HOMICIDE (CHECK ALL THAT APPLY)		
___ (M) Multiple Types Firearms	___ (E) Staff	___ (S) Student	
___ (R) Rifle/Shotgun	___ (F) Faculty	___ (O) Other	
___ (O) Other			
___ (U) Unknown			

Complete only for the following SESIR incidents: **TRE, BUL, HAR, UBL, UHR, SXH** or any incident that is **Bullying-Related**.
Basis for Bullying or Harassment (*check all that apply*): Race Sex Disability Sexual Orientation Religion

LEVEL 1 BEHAVIORAL CODES

(Minor Disruptive Behaviors)

- 1B Inappropriate public display of affection
- 1C Running, tripping, pushing, hitting or similar aggressive acts
- 1E Tardiness
- 1I Unauthorized possession or use of toys, audio or wireless communication devices, collectibles, or other items or materials that are inappropriate for an educational setting
- 1K Violation of dress or appearance code
- 1L Unauthorized location
- 1M Violation of traffic, parking, bus or bicycle regulations
- 1P Failure to comply with classroom, school, or bus rules
- 1Q Disrespect toward student or staff

LEVEL 2 BEHAVIORAL CODES

(Disruptive Behaviors)

- 2B Disruptive behavior
- 2C Skipping or leaving class without permission
- 2E Failure to comply or complete previously assigned intervention strategies
- 2F Fighting, physical confrontation without injury; also instigating or encouraging a fight
- 2G Unwanted teasing or taunting of others
- 2H Defacing and/or destroying school or personal property resulting in damages of less than \$1,000.00
- 2I Distribution of objects, literature or materials that are inappropriate for an educational setting
- 2J Leaving school grounds without permission
- 2L Truancy
- 2M Academic dishonesty, cheating, plagiarism, violation of copyright laws
- 2N Misrepresentation, providing false information to school personnel, or lying about a school staff member
- 2O Having a toy/imitation weapon
- 2Q Violation of campus or bus safety rules
- 2R Defying, disobeying, or disrespecting school personnel
- 2S Having or using matches, lighters fireworks, smoke stink bombs, laser pens, over-the-counter drugs or other unauthorized items
- 2T Theft or accessory to theft of property worth less than \$300.00
- 2U Profane, obscene or provocative language or gestures
- 2V Gang-related disruption; may include materials, dress or hand signs
- 2W Improper use of technology

LEVEL 3 BEHAVIORAL CODES

(Most Serious Behaviors – Must Match SESIR)

- 3D Mutual altercation that requires physical restraint or results in injury requiring medical attention **(FIT)**^{III}
- 3E Physical use of force or violence (hitting, striking, harming) by an individual against another who does not retaliate, battery requires LEO involvement and more serious bodily injury **(BAT*)**^I, **(PHA)**^{II}
- 3F Using, possessing, selling, purchasing or distributing alcohol, controlled substances, drugs, drug related items, or substance represented to be a drug **(ALC*)**^{IV}, **(DRU*)**^{III}, **(DRD*)**^{II}
- 3G Having weapons, including any dirk, knife, metallic knuckles, slungshot, billie, tear gas gun, chemical weapon or device, or other deadly weapon as defined in state statute **(WPO*)**^{II}
- 3H Theft, or accessory to theft of property, \$300.00 or more **(STL*)**^{III}
- 3I Sexual harassment **(SXH)**^{III}
- 3K Major disruption on campus; taking part in a riot **(DOC*)**^{III}
- 3L Arson, setting fire to a building or other property **(ARS*)**^I
- 3M Bomb threats, false fire alarms, hoaxes or threatening the use of a firearm **(DOC*)**^{III}
- 3N Extortion or robbery **(ROB*)**^{II}
- 3O Intimidating school staff or students or threatening them with violence or sexual assault **(TRE*)**^{III}, **(SXA)**^{II}
- 3P Bullying, harassment or hazing of staff or students **(BUL)**^{IV}, **(HAR)**^{IV}, **(UBL)**, **(UHR)**, **(HAZ)**^{III}

- 3R Violations of other criminal laws **(OMC*)**^{III}, **(HOM*)**^I, **(KID*)**^I, **(SXB*)**^I, **(BRK*)**^{II}, **(TRS*)**^{III}
- 3S Habitual or serious breach of bus rules
- 3T Possession or use of tobacco products or look-alikes **(TBC)**^{IV}
- 3U Defacing and/or destroying school or personal property resulting in damage of \$1,000.00 or more **(VAN*)**^{II}
- 3V Sexual contact, including intercourse, without force or threat of force. Subjecting an individual to lewd sexual gestures, sexual activity, or exposing private body parts in a lewd manner. Must involve law enforcement. **(SXO*)**^{III}
- 3W Dangerous objects: razor blades, box cutters, common pocket knives, air soft guns, mace/pepper spray, chemicals or toy/imitation/look-alike weapons or similar items

NOTES:

1. **BUS REFERRALS:** All Codes may be used for Bus Discipline Referrals
2. **SESIR CODES** followed by an asterisk (*) must be reported to the SRO and/or law enforcement
3. **SESIR CODES: Levels I – IV** refer to the Rank Ordering of Incident Types (Most Serious- L I to Least Serious- L IV). Use the most serious code when multiple incidents occur at the same time and place
4. **UNSUBSTANTIATED BULLYING (UBL) OR HARASSMENT (UHR):** If it is determined that there is not enough evidence to substantiate that the incident meets the criteria of a prohibited act under definition of bullying or harassment as listed F.S. 1006.147. Reporting this data is required by F.S. 1006.147
5. ***SCHOOL RELATED ARREST:** Use this code only when a student is arrested due to referral by a school official during this school year, but there is no corresponding school disciplinary offense

INTERVENTION CODES

- 30 Conference with Student
- 31 Conference with Parent
- 32 Assignment of reflective written work, work detail, and/or restitution
- 33 Behavioral or Student Self-Improvement Agreement
- 34 Loss of Privileges
- 35 Peer Mediation
- 36 Parent shadowing and/or daily or weekly report to parents
- 37 Referral to Guidance Counselor, School Nurse, School Psychologist, School Social Worker, School Resource Officer, Behavior Specialist, School-Based Intervention Team (S-BIT), or Community Agency or Services
- 38 Detention
- 39 Bicycle Privilege Revoked
- 40 Parking Privilege Revoked
- 41 Referral to Dept. of Highway Safety & Motor Vehicles
- 42 In-School Suspension (The student will report to school at the stipulated time but will not be able to follow the regular schedule or to attend extracurricular activities)
- 43 Bus Suspension (The student will not access school transportation, for any reason, during the period of suspension. The student is required to attend school during the period of bus suspension)
- 44 Out-of-School Suspension (The student will not be permitted on any School Board property during the period of suspension)
- 45 Referral to Teen Court
- 46 Referral to Law Enforcement Agency (Investigation/Arrest)
- 47 Recommendation for Bus Expulsion
- 48 Recommendation for Expulsion
- 49 Alternative to Suspension
- 50 Change of Placement (ESE only, 45-Day Rule)
- 51 Threat Assessment
- 52 Functional Behavioral Assessment/Behavior Plan
- 53 Confiscation of Items or Devices
- 54 Mechanical Restraint
- 55 Physical Restraint
- 56 Seclusion
- 57 Recommendation for Alternative Placement
- 99 Batch

INVOLVEMENT CODES

- (S) Student
- (B) Student & Non-Student
- (U) Unknown
- (Z) Unsubstantiated Bullying or Harassment ONLY
- (N) Non-Student