



## DISTRICT SCHOOL BOARD OF PASCO COUNTY STUDENT EVENT AND DISCIPLINE REPORT

Student \_\_\_\_\_ District Student # \_\_\_\_\_  ESE  504 School \_\_\_\_\_

Grade \_\_\_\_\_ Sex: M \_\_\_\_\_ F \_\_\_\_\_ Referring Staff \_\_\_\_\_ Incident Date \_\_\_\_\_

Time \_\_\_\_\_ Route # \_\_\_\_\_ Brief Description/Supporting Information: \_\_\_\_\_

Additional Staff Input Provided

WHEN	LOCATION
____ Instructional time	1CA Cafeteria    1ME Media    1ST Stadium
____ Transition time	1CL Classroom    1OC Outside Class    2FT Field Trip
____ Bus ride	1GR Grounds    1OF Office    2SM Off-campus
____ During school-sponsored activity	1GY Gymnasium    1PL Parking Lot    Social Media
____ Non school-sponsored activity (30 minutes before and after school transitions)	1HA Hallway    1PR Playground/Recess    3SB School Bus
	1LR Locker Room    1RE Restroom    3BS Bus Stop

### TO BE COMPLETED BY PRINCIPAL or DESIGNEE ONLY

**Behavior Code\*** \_\_\_\_\_ **Intervention Code** \_\_\_\_\_ **Involvement Code** \_\_\_\_\_ *(Codes Listed on the Back)*

*Student has received notification of the violation(s) of the Student Code of Conduct and an explanation of the consequence(s). The student was given an opportunity to explain his/her actions and defense.*

**Referral processed by:** (Name and Title) \_\_\_\_\_ Date \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ Date \_\_\_\_\_

**Parent:**  For Your Information     Sign and Return \_\_\_\_\_ Date \_\_\_\_\_

#### **PARENT CONTACT REQUIRED FOR SUSPENSIONS**

OSS Dates _____ # Days _____	ISS Dates _____ # Days _____	Bus Dates _____ # Days _____
School # _____	Class _____	Bus # _____
Return Date _____	Return Date _____	Return Date _____

**Parent Contact:**  Phone Contact     Phone Message     Other \_\_\_\_\_

**\*WHEN the behavior code is followed by a 3-letter SESIR code, REFER TO THE OFFICIAL SESIR DEFINITIONS. Does SESIR definition apply? Yes \_\_\_\_\_ No \_\_\_\_\_ \*IF the SESIR definition applies, complete bottom section of this form:**

**SESIR CODE:** \_\_\_\_\_ **Reported to Law Enforcement?** Yes \_\_\_\_\_ No \_\_\_\_\_ **Arrested?** Yes \_\_\_\_\_ No \_\_\_\_\_

WEAPON DESCRIPTION	DRUG DESCRIPTION	INJURY DESCRIPTION	RELATED ELEMENT (CHECK ALL THAT APPLY)
____ (F) Other Firearm	____ (M) Marijuana/Hashish Other	____ (A) Very Serious Bodily Injury	____ (AR) Alcohol-Related
____ (H) Handgun	____ Cannabinoids	____ (B) Less Serious Bodily Injury	____ (BR) Bullying-Related
____ (K) Knife	____ (O) Other Illicit Drugs	____ (Z) No Serious Bodily Injury	____ (DR) Drug-Related * <i>Check Drug Description</i>
____ (M) Multiple Types Firearms	____ (P) Opioids		____ (GR) Gang-Related
____ (R) Rifle/Shotgun	____ (N) Non-Drug		____ (HR) Hate Crime-Related
____ (O) Other	<b>VICTIMS OF HOMICIDE (CHECK ALL THAT APPLY)</b>		____ (IR) Injury-Related * <i>Check Injury Description</i>
____ (U) Unknown	____ (E) Staff	____ (S) Student	____ (VR) Vaping-Related
	____ (F) Faculty	____ (O) Other	____ (WR) Weapon-Related * <i>Report to Law Enforcement &amp; Check Weapon Description</i>
			____ (ZR) Hazing-Related
			____ (WD) Weapon Discharged

Complete only for the following SESIR incidents: **TRE, BUL, HAR, UBL, UHR, SXH** or any incident that is **Bullying-Related**. Basis for Bullying or Harassment (*check all that apply*):  Race     Sex     Disability     Sexual Orientation     Religion

# DISTRICT SCHOOL BOARD OF PASCO COUNTY

## STUDENT EVENT AND DISCIPLINE REPORT

MIS #413 Rev. 7/20
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### LEVEL 1 BEHAVIORAL CODES

- 1B Inappropriate public display of affection
- 1C Running, tripping, pushing, hitting or similar aggressive acts
- 1E Tardiness
- 1I Unauthorized possession or use of toys, audio or wireless communication devices, collectibles, or other items or materials that are inappropriate for an educational setting
- 1K Violation of dress and appearance code
- 1L Unauthorized location
- 1M Violation of traffic, parking, bus or bicycle regulations
- 1P Failure to comply with classroom, school, or bus rules
- 1Q Disrespect toward student or staff

### LEVEL 2 BEHAVIORAL CODES

- 2B Disruptive behavior
- 2C Skipping or leaving class without permission
- 2E Failure to comply or complete previously assigned intervention strategies
- 2F Fighting (Non-SESIR), physical confrontation or physical aggression
- 2G Verbal altercation, instigating a fight, harassment (Non-SESIR) or unwanted teasing or taunting of others
- 2H Defacing and/or destroying school or personal property resulting in damages of less than \$1,000.00
- 2I Distribution of objects, literature or materials that are obscene or inappropriate for an educational setting
- 2J Leaving school grounds without permission
- 2L Truancy
- 2M Academic dishonesty, cheating, plagiarism, violation of copyright laws or similar acts
- 2N Misrepresentation, providing false information to school personnel, or lying about a school staff member
- 2O Having a toy/imitation weapon
- 2Q Violation of campus or bus safety rules
- 2R Defying, disobeying, or disrespecting school personnel
- 2S Having and/or using unauthorized items to include, but not limited to: over-the-counter drugs, matches/lighters, fireworks, smoke/stink bombs, laser pens and/or similar contraband items (2S)
- 2T Theft or accessory to theft of property worth less than \$300.00
- 2U Profane, obscene or provocative language or gestures
- 2V Gang-related disruption; may include materials, dress or hand signs
- 2W Improper use of technology
- 2X Gambling

### LEVEL 3 BEHAVIORAL CODES (Must match SESIR)

- 3D Mutual altercation that requires physical restraint or results in injury requiring medical attention (FIT)<sup>III</sup>
- 3E Physical use of force or violence (hitting, striking, harming) by an individual against another who does not retaliate, battery requires LEO involvement and more serious bodily (BAT\*)<sup>I</sup>, (PHA)<sup>II</sup>
- 3F Using, possessing, selling, purchasing or distributing alcohol, controlled substances, drugs, drug related items, or substance represented to be a drug (ALC\*)<sup>IV</sup>, (DRU\*)<sup>III</sup>, (DRD\*)<sup>II</sup>
- 3G Having weapons, including any dirk, knife, metallic knuckles, slungshot, billie, tear gas gun, chemical weapon or device, or other deadly weapon as defined in state statute (WPO\*)<sup>II</sup>
- 3H Theft, or accessory to theft of property, \$750.00 or more (STL\*)<sup>III</sup>
- 3I Sexual harassment (SXH)<sup>III</sup>
- 3K Major disruption on campus; taking part in a riot (DOC\*)<sup>III</sup>
- 3L Arson, setting fire to a building or other property (ARS\*)<sup>I</sup>
- 3M Bomb threats, false fire alarms, hoaxes or threatening the use of a firearm (DOC\*)<sup>III</sup>
- 3N Extortion or robbery (ROB\*)<sup>III</sup>
- 3O Intimidating school staff or students or threatening them with violence or sexual assault (TRE\*)<sup>III</sup>, (SXA)<sup>II</sup>
- 3P Bullying, harassment or hazing of staff or students (BUL)<sup>IV</sup>, (HAR)<sup>IV</sup>, (UBL), (UHR), (HAZ)<sup>III</sup>
- 3R Violations of other criminal laws (OMC\*)<sup>III</sup>, (HOM\*)<sup>I</sup>, (KID\*)<sup>I</sup>, (SXB\*)<sup>I</sup>, (BRK\*)<sup>II</sup>, (TRS\*)<sup>III</sup>
- 3S Habitual or serious breach of bus rules
- 3T Possession or use of tobacco products or look-alikes (TBC)<sup>IV</sup>

- 3U Defacing and/or destroying school or personal property resulting in damage of \$1,000.00 or more (VAN\*)<sup>II</sup>
- 3V Sexual contact, including intercourse, without force or threat of force. Subjecting an individual to lewd sexual gestures, sexual activity, or exposing private body parts in a lewd manner. Must involve law enforcement. (SXO\*)<sup>III</sup>
- 3W Dangerous objects: razor blades, box cutters, common pocket knives, air soft guns, mace/pepper spray, chemicals, live ammunition/bullets, imitation/look-alike weapons or similar items
- 3X Refusing, preventing, or otherwise attempting to prevent search of their person, possessions, vehicle or similar search requests
- 3Y Possessing look-alike drugs

### INTERVENTION CODES

- 30 Conference with Student
- 31 Conference with Parent
- 32 Assignment of reflective written work, work detail, and/or restitution
- 33 Behavioral or Student Self-Improvement Agreement
- 34 Loss of Privileges
- 35 Peer Mediation
- 36 Daily or weekly report to parents
- 37 Referral to Guidance Counselor, School Nurse, School Psychologist, School Social Worker, School Resource Officer, Behavior Specialist, School-Based Intervention Team (S-BIT), or Community Agency/Services or similar resource
- 38 Detention
- 39 Bicycle Privilege Revoked
- 40 Parking Privilege Revoked
- 41 Referral to Dept. of Highway Safety & Motor Vehicles
- 42 In-School Suspension (The student will report to school at the stipulated time but will not be able to follow the regular schedule or to attend extracurricular activities)
- 43 Bus Suspension (The student will not access school transportation, for any reason, during the period of suspension. The student is required to attend school during the period of bus suspension)
- 44 Out-of-School Suspension (The student will not be permitted on any School Board property during the period of suspension)
- 45 Referral to Teen Court
- 46 Referral to Law Enforcement Agency (Investigation/Arrest)
- 47 Recommendation for Bus Expulsion
- 48 Recommendation for Expulsion
- 49 Alternative to Suspension
- 50 Change of Placement (ESE only, 45-Day Rule)
- 51 Threat Assessment
- 52 Functional Behavioral Assessment/Behavior Plan
- 53 Confiscation of Items or Devices
- 57 Recommendation for Alternative Placement
- 99 Batch

### REPORTING ELEMENTS

- 54 Mechanical Restraint
- 55 Physical Restraint
- 56 Seclusion
- ES1 Harm to self or others

### INVOLVEMENT CODES & NOTES

- (S) Student (N) Non-Student (B) Student/Non-Student (U) Unknown
- (Z) Unsubstantiated Bullying or Harassment ONLY
- 1. **BUS REFERRALS:** All Codes may be used for Bus Discipline Referrals
- 2. **SESIR CODES** followed by an asterisk (\*) must be reported to the SRO and/or law enforcement
- 3. **SESIR CODES: Levels I – IV** refer to the Rank Ordering of Incident Types (Most Serious- L I to Least Serious- L IV), use the most serious code when multiple incidents occur at the same time and place
- 4. **UNSUBSTANTIATED BULLYING (UBL) OR HARASSMENT (UHR):** Required If it is determined that there is not enough evidence to substantiate an incident meets the definition of bullying or harassment as listed F.S. 1006.147, required by F.S. 1006.147
- 5. **MORE SERIOUS BODILY INJURY** involves a substantial risk of death; extreme physical pain; protracted and obvious disfigurement; or protracted loss or impairment of the function of a bodily member, organ, or mental faculty. 18 U.S.C. 1365(h)(3)