



DISTRICT SCHOOL BOARD OF PASCO COUNTY
INTERNAL/STUDENT ACTIVITY ACCOUNTS
RETURNED CHECK LOG

MIS Form #157
02/17

School: _____

School Year: _____

Bank Statement Date	Maker's Name	Check Number	Check Amount	Is this Check Guaranteed? (Y/N)	Reason for Non-Guaranteed Check	Date Payment Received from guarantee agency

If, after 60 days, the guarantee agency is unable to collect payment on a non-guaranteed check, the check amount should be entered into Accounts Receivable.

Bookkeeper: Retain on file to scan and submit to District with year end reports