

DISTRICT SCHOOL BOARD OF PASCO COUNTY INTERNAL/STUDENT ACTIVITY ACCOUNTS CHANGE FUND SUB LOG

MIS Form # 153B 02/17

School:		-				
		School Year: Check Number:				
Date Issued	Received by: (Print Name)	Received by: (Signature)	Amount Received	Date Returned	Amount Returned	Returned to: (Signature)

Use this log when funds are disbursed to several people from one check.

Bookkeepers: Retain electronic copy in TCM attachment to finalize deposit of change fund.

Distribution: Original to Bookkeeper