

**DISTRICT SCHOOL BOARD OF PASCO COUNTY**

**Job Description**

**WATER AND SEWER PLANT OPERATOR**

Salary Schedule: School Related Personnel 13B	12 Month Contract Daily Work Hours: 8	FLSA Status - Nonexempt
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**JOB GOAL:** To ensure the district's water and wastewater distribution systems and treatment plants are operated and maintained in a safe manner as prescribed by Florida statutes and Department of Environmental Protection (DEP) regulations

**REQUIRED QUALIFICATIONS:**

1. High school diploma or equivalent
2. Valid Commercial Driver's License (CDL)
3. Class C operator's license for a water treatment plant or agreement to become certified within the designated timeframe
4. Class C operator's license for a wastewater treatment plant or agreement to become certified within the designated timeframe
5. Experience with water and wastewater systems and completing regulatory reports

**DESIRED QUALIFICATIONS:**

1. Bachelor's degree from an accredited institution in a field of science

**KNOWLEDGE, SKILLS, AND ABILITIES:**

1. Communicate effectively with all stakeholders in written and oral form, including electronic media, using positive interpersonal skills
2. Organize, prioritize, manage and carry out duties efficiently and within established timeframes
3. Demonstrate ability to establish and maintain collaborative working relationships with all stakeholders
4. Show a basic knowledge of using computer applications to meet work responsibilities
5. Exhibit skills in areas of electrical, piping, and pump repair
6. Demonstrate ability to read and comprehend water and wastewater system drawings
7. Demonstrate knowledge of current laws and regulations related to water, sewer and ponds

**REPORTS TO:** Crew Chief (Maintenance)

**SUPERVISES:** Not Applicable

**PERFORMANCE RESPONSIBILITIES:**

1. Operate plants and perform maintenance on District potable water and sewage treatment facilities and equipment as prescribed by the Florida DEP
2. Identify and report repair needs and safety discrepancies when observed
3. Take samples from District potable water and sewage treatment facilities as prescribed by the Florida DEP
4. Ensure that all sample results are delivered to the Florida DEP per established timelines

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5. Take appropriate actions as determined by the Florida DEP
6. Submit administrative reports and provide written response as required by the Florida DEP
7. Administer and maintain all mandatory operating records for water and wastewater plants
8. Maintain knowledge about rules and regulations regarding water and wastewater treatment facilities and requirements
9. Respond to after-hours emergencies and make required inspections on weekends and holidays as assigned
10. Perform other duties as assigned