

**JOB TITLE: TEACHER OF DEAF/HARD OF HEARING Revised 2/20/96**

**JOB DESCRIPTION:**

This employee is responsible for organizing and implementing an instructional program for deaf/hard of hearing students and meeting the duties of teaching as outlined in laws and policies.

Duties of this position include but are not limited to:

1. Planning:
  - a. Designing the exceptional student education program so that it is consistent with the total educational philosophy of the district.
  - b. Continuing professional growth through educational meetings, visiting related facilities, reading professional literature, and exchanging ideas among the district staff.
  - c. Working in coordination with other ESE teachers in planning and developing the program.
  
2. Programming:
  - a. Preparing educational plans annually for each student based on individually assessed needs in accordance with district procedures.
  - b. Using appropriate assessment instruments pertinent to instructional areas.
  - c. Preparing lesson plans for each student.
  - d. Providing appropriate schedules for exceptional students involving school personnel as required.
  - e. Providing specialized instructional techniques and media through individual and/or group sessions designed to meet the educational, social and emotional needs of the students.
  - f. Seeking a variety of services through community resources and agencies to meet the needs of exceptional students.
  - g. Participating in the in-school staffing and screening processes as appropriate.
  - h. Participating on evaluation teams for deaf/hard of hearing students as appropriate.
  
3. Public Relations:
  - a. Cooperating with school personnel in coordinating ESE services within that school.
  - b. Conferring with the classroom teacher as requested concerning any educational or personal problems affecting a student.
  - c. Making available to teachers instructional ideas that are appropriate for exceptional students within the classroom situation as requested.
  - d. Developing and conducting an inservice program to inform classroom teachers of the goals and objectives of the ESE program and ways of achieving them in the school setting.
  - e. Assist in providing information to community groups and parents concerning ESE programs as requested.
  - f. Assist in coordinating and providing news releases through the immediate supervisor for local news media as requested.
  
4. Reporting:
  - a. Ensuring that each student in the program has necessary evaluation records

- in his/her permanent folder.
- b. Furnishing the school principal with current exceptional student schedules.
  - c. Completing progress reports on each student in the program.
  - d. Supplying progress reports to school personnel and to parents of exceptional students as necessary or requested.
  - e. Completing reports for appropriate local, state, federal and educational agencies.
  - f. Referring those students who require further evaluation or follow-up services to the appropriate school personnel or community agencies.
  - g. Other responsibilities as directed by his/her immediate supervisor.

**REQUIRED QUALIFICATIONS:**

- 1. Bachelor's degree.
- 2. Valid Florida certification in field.
- 3. Educational Interpreter's Evaluation (EIE) or Quality Assurance screening (QA) certification, Level I.

**DESIRED QUALIFICATIONS:**

- 1. Graduate work beyond the bachelor's degree.
- 2. Classroom teaching experience.
- 3. Experience in a like position.