

**JOB DESCRIPTION:**

This employee is responsible for the delivery of comprehensive psychological services.

Duties of this position include but are not limited to:

1. Planning and Development:
  - a. Participation in the development of the comprehensive plan at the school and district level.
  - b. Participation in the development of short and long term goals for the school psychological services program.
  - c. Participation on school and district committees.
  - d. Participating as part of a Student Service Team.
2. Services to Students:
  - a. Conducting comprehensive psychological evaluations that include but are not limited to the assessment of intellectual, developmental, academic, social/emotional and behavioral status.
  - b. Assessment and data collection by use of informal or nonstandardized evaluation techniques.
  - c. Interpreting and utilizing assessment data for the purpose of writing psychological reports and developing written intervention plans.
  - d. Counseling students individually and in groups.
  - e. Providing crisis intervention.
  - f. Utilizing the Student Service Team as a resource for students.
3. Service to Parents:
  - a. Providing training on a wide variety of topics including but not limited to child development and effective parenting.
  - b. Assisting parents in locating available educational and mental health resources.
  - c. Consulting with parents regarding psychoeducational information and interventions.
4. Service to Teachers:
  - a. Consulting with teachers and administrators regarding specific students.
  - b. Assisting in the development of teacher implemented interventions.
  - c. Assisting with school wide programs.
  - d. Providing inservice training.
5. Service to Community:
  - a. Participating in the development of educational and community partnerships.
  - b. Working with communities to improve the lives of students.
6. Professional Development:
  - a. Attending inservice meetings and conferences to develop professional attitudes and skills.
  - b. Maintaining professional skills through reading of current literature and

professional memberships.

7. Program Evaluation:
  - a. Participating in program evaluation.
  - b. Assisting in the design and implementation of program evaluation.
8. Other Duties and Responsibilities:
  - a. Supervising school psychology interns and practicum students.
  - b. Participation in research.

#### **REQUIRED QUALIFICATIONS**

1. Master's degree or above
2. State Certification in School Psychology
3. Initial health examination that includes screening for tuberculosis to assure no significant risk to the health and safety of others.

#### **DESIRED QUALIFICATIONS**

1. Training in accredited school psychology programs
2. Advanced training
3. Classroom teaching experience
4. Successful experience in like position.

\*Pre-K/Head Start only: Current and former parents or guardians of children served by the Prekindergarten/Head Start program must receive preference for employment in vacancies for which they apply.