

**DISTRICT SCHOOL BOARD OF PASCO COUNTY**

**Job Description**

<b>School Nurse</b>		
Salary Schedule: Instructional 55	Number of Work Days as Contracted Daily Work Hours: 7.5	FLSA Status - Exempt

**JOB GOAL:** Facilitate positive student responses to normal development; promote health and safety; intervene with actual and potential health problems; provide case management services; and actively collaborate with others to build student and family capacity for adaptation, self-management, self-advocacy, and learning

**REQUIRED QUALIFICATIONS:**

1. Registered Nurse licensed by Florida Department of Health, Division of Quality Medical Assurance
2. Holds valid cardiopulmonary resuscitation (CPR) and first aid certification

**DESIRED QUALIFICATIONS:**

1. Bachelor's degree in nursing from an accredited university
2. Prior experience in school nursing
3. National Certified School Nurse (NCSN)

**KNOWLEDGE, SKILLS, AND ABILITIES\*:**

1. Follow the steps of the Nursing Process (assessment, diagnosis, outcome identification, planning, implementation, and evaluation) in order to promote and protect the optimal health status of students
2. Demonstrate an understanding of all state and local laws pertaining to health and social issues and adheres to legal and ethical standards regarding scope of school nursing practice
3. Display awareness of community health and social service resources, and an ability to communicate appropriately and effectively with students, parents, staff, administrators and professional agencies in both written and oral form
4. Is knowledgeable about child growth and development, community and family dynamics, current trends in school health, wellness education, and disease prevention
5. Exercise good judgment, and manage time well while participating cooperatively in providing school health services to students in a culturally sensitive manner
6. Utilize the computer in health-related searches, email communication, data collection, and formation of reports.
7. Demonstrate an ability to work with math concepts, organize data, and problem solve

**REPORTS TO:** Supervisor of Student Services (Health) / Site Administrator /Program Director

**SUPERVISES:** Supervise medical tasks performed by Licensed Practical Nurse (LPN) and non-licensed staff including but not limited to Clinic Assistant.

**PERFORMANCE RESPONSIBILITIES:**

**Provider of Health Services**

1. Coordinate school-wide health screenings at grade levels mandated by Florida law and for individual students based on need, conduct follow up regarding potential health issues, and provide referral to appropriate agencies as needed
2. Provide identification, assessment, planning, intervention, evaluation, and referral of student health concerns that may impact learning, determining need for modifications
3. Coordinate and assist with direct health care provided to students through oversight of clinic functions and LPN services, which may include medication administration, first aid, and other health procedures and responsibilities
4. Provide assistance and counseling for students with psychological and medical concerns and/or physical limitations and assist in adaptation of limitations

**Manager of Student Health Care**

1. Develop individualized health care plan based on identified student health needs within school setting, collaborating with school personnel and community professionals as needed
2. Monitor compliance with current state immunization and health assessment requirements, assist with prevention and control of communicable diseases, and maintain student health information confidentially while ensuring accurate reporting of evidenced-based data to support school health services
3. Serve as liaison and facilitator for access to health care resources in the community for students, parents and staff
4. Collaborate with school support staff to meet health care needs of students, including participation in school based intervention team, response to intervention process, 504 team, IEP development/revision, and homebound services

**Educator/Counselor**

1. Assist with development and implementation of Human Growth and Development Curriculum at Elementary, Middle, and High School levels
2. Serve as a health/safety education resource for teachers, providing classroom instruction of health-related topics upon request
3. Develop and implement in-service training for school personnel on health issues
4. Participate in the development and implementation of health promotion activities for students, parents, and staff

**Other**

1. Perform other duties as assigned

\* In accordance with the National Association of School Nurses (NASN) Standards of Professional School Nursing Practice.