JOB TITLE: RESOURCE TEACHER

JOB DESCRIPTION:

This employee is responsible for providing curriculum support systems for students, teachers, and administrators.

Duties of this position include but are not limited to:

1. **Planning:**
   a. Assisting with the implementation of programs and follow up insuring consistency with the district’s educational philosophy.
   b. Continuing professional growth through participation in defined professional growth opportunities.
   c. Working with staff for the purpose of planning and developing appropriate instruction.
   d. Facilitating and/or attending related meetings.
   e. Serving as a liaison in district curriculum staff.

2. **Providing Support:**
   a. Providing training/coaching to others.
   b. Assisting with the selection and production of instructional materials and appropriate supplementary supplies.
   c. Modeling appropriate classroom strategies.
   d. Working with groups of students.

3. **Communicating:**
   a. Communicating/Coordinating the educational efforts of the resource teacher and the classroom teachers.
   b. Demonstrating effective communication skills.
   c. Modeling appropriate communication skills and tools matched to the needs of various audiences and purposes.
   d. Creating and providing timelines, calendars and schedules.

4. **Reporting**
   a. Completing appropriate reports.
   b. Providing an analysis of students performance data.
   c. Providing an analysis of program effectiveness.

5. **Other Responsibilities:**
   a. As assigned by his/her immediate supervisor

REQUIRED QUALIFICATIONS:

1. Valid teacher certificate.
3. Minimum of 3 years successful teaching experience.
4. Specialized training related to the position.