

JOB TITLE: PREVENTION/INTERVENTION COUNSELOR

Revised 6/29/93

JOB DESCRIPTION:

This employee is responsible for planning, implementing, and evaluating programs and services which address the physical, mental, social, and emotional needs of students and families. Emphasis is on prevention and early intervention. Duties require the employee to function at school, in the student's home, and in the community, as well as following a flexible work schedule.

Duties of this position include but are not limited to:

1. **Planning and Development:**
 - a. Plans and develops district-wide prevention and intervention programs related to district philosophy, goals and objectives, as well as grants.
 - b. Coordinates prevention and intervention activities/programs with appropriate school-based staff and district office staff.
2. **Services to Students/Teachers:**
 - a. Serves as resource for prevention and intervention programs.
 - b. Develops and provides direct student services for students in coordination with school based staff.
 - c. Consults/confers with school staff for the purpose of assisting at-risk students in achieving their educational career, and personal/social needs and goals.
3. **Services to Parents:**
 - a. Serves as a liaison between parent and community.
 - b. Develops and facilitates parent education classes in coordination with school and district staff.
4. **Services to Community:**
 - a. Initiates and responds to public information/public relations needs and functions.
 - b. Assists in the referral of students and families experiencing difficulties to community agencies for specialized services.
5. **Other Duties:**
 - a. Attends school and district meetings and inservice programs.
 - b. Participates in the evaluation process as it relates to prevention and intervention programs and activities.
 - c. Provides additional services as required by the supervisor.
 - d. Attends state training and educational programs in the area of prevention and education when appropriate.

REQUIRED QUALIFICATIONS:

1. Master's degree.
2. Major in Psychology, Social Work, Counseling, or a related field.

DESIRED QUALIFICATIONS:

1. Certification in School Psychology, Social Work or Guidance and Counseling.
2. Experience in education.
3. Experience in developing and implementing prevention/intervention program.