

JOB TITLE: PASCO FDLRS CHILD FIND RESOURCE TEACHER**JOB DESCRIPTION:**

This employee is responsible for implementing Florida Diagnostic and Learning Resources System (FDLRS) Gulfcoast Project activities by providing support services to individuals in Pasco County who are involved in the education of exceptional individuals ages 0-21. This employee will be responsible for activities in the tri-county service region of Pinellas, Pasco, and Hernando Counties. This person will report jointly to the Supervisor, Florida Diagnostic and Learning Resources System (FDLRS) serving Pasco, Pinellas and Hernando Counties, and the Director of Exceptional Student Education, Pasco County. Day to day activities will be coordinated by the DEES Program Specialist/FDLRS. This employee will serve Pasco County and will be based in the Pasco County School Administration Building, Land O' Lakes, Florida. The FDLRS title for this employee will be Resource Teacher (Child Find Specialist - FDLRS).

Duties of this position include but are not limited to:

1. Assisting in screening non-enrolled children up to age 21 who are suspected of having a disability.
2. Provides follow-up on referrals of children suspected of having disability not receiving educational services.
3. Maintains awareness of and collaborates with pre-kindergarten services available in the assigned district(s).
4. Assisting in the creation and dissemination of flyers, presentations, and media information on the FDLRS Gulfcoast Associate Center, specifically Child Find activities.
5. Provides appropriate screenings in a variety of settings to determine evaluation and/or prevention services.
6. Provides information on Child Find activities and public school programs to professionals and agencies upon request.
7. Prepares required reports.
8. Maintains case records
9. Participates in follow-up reviews of in-depth diagnostic evaluations as needed.
10. Attends meetings of the County Early Childhood/Interagency Council(s) or other meetings as assigned.
11. Participates in the development of Family Support Plans (FSP) as appropriate.
12. Conducts inservice training sessions.
13. Relates diagnostic data to educational planning/programing.
14. Utilizes a computer for maintaining records, preparing reports and other related applications.
15. Attending all monthly FDLRS Staff Meetings.
16. Participating in FDLRS Professional Development activities as scheduled.
17. Maintaining logs and documentation required for program and fiscal project audits.
18. Performing other related duties as required.

REQUIRED QUALIFICATIONS:

1. Valid Florida Certification in an area of Exceptional Student Education.
2. Three years of teaching experience in Exceptional Student Education or a related area.

REQUIRED QUALIFICATIONS:

1. Valid Florida Certification in an area of Exceptional Student Education.
2. Three years of teaching experience in Exceptional Student Education or a related area.

DESIRED QUALIFICATIONS:

1. Master's degree in Exceptional Student Education or a related area.
2. Knowledge of community agencies and their functions/services.
3. Knowledge of exceptional student programs and placement procedures.
4. Knowledge of and application of general personal computer skills.