## MEMORANDUM OF UNDERSTANDING

### **Career Source Camp – Summer 2019**

Career Source Pasco Hernando is partnering with the Pasco County School District to provide current juniors and seniors an opportunity to gain the necessary skills and training to find successful employment after graduation. By providing trade experience, these students will have an opportunity for hands-on experience through employer driven training, which produces transferable skills. Students will also benefit from the ability to gain enchanced skills to find quality employment to become more competitive in today's global market.

The following parameters will govern the working conditions of employees who work at the summer Career Source Camp.

PROGRAM DATES: (Student Attendance) 15-Day Summer Career Source Camp June 10, 11, 12, 13, 17, 18, 19, 20, 24, 25, 26, 27, July 1, 2, and 3.

## Instructional and Non-instructional Employees

#### **Filling Positions:**

- Tentative job openings will posted on the Pasco County Schools website.
- When it is judged that professional qualifications and ability are substantially equal among applicants for the program to be offered, district seniority shall prevail.
- When filling positions, employees within the bargaining unit shall be given priority over other applicants.
- The previous procedure to select transportation employees for the school year assignments will continue to be used, with the following exception: bus drivers and transportation assistants who select a route and resign, or work less than half of the days of the selected route for the summer of 2019, will be placed at the bottom of the selection list for the summer of 2020, unless the reason for resigning or working less than half of the days is for one of the following reasons and is supported by appropriate documentation as determined by Transportation Department administration: a health concern that prohibits the employee from working or a health concern of an immediate family member of the employee and the employee is needed to care for the family member, family emergency, or jury duty.

# Work Schedule:

### **TEACHERS:**

### **15-Day Summer Career Source Camp**

- 1 day of preplanning at 7.5 hours June 10, 2019 (hours are flexible)
- 15 days at 6.0 hours per day (5.5 hours of student instruction and .5 hour of planning) **Total Days: 16 (including preplanning) Total Hours: 97.5**

### **Pay Rate:**

All employees will be paid an hourly rate of \$30.00 per hour based upon the 2018-2019 salary schedule or range.

## **Pay Dates:**

Employees will be paid as listed below:

#### **Pay Date Pay/Work Period** 6/28/19 (4 days + 1 Planning) June 7, 10-13 7/12/19 (4 days) June 17-20 7/12/19 (4 days) June 24-27 7/26/19 (3 days) July 1-3

Absences:

• All employees' absences will be without pay. These employees are not eligible to use previously earned sick leave for pay purposes.

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