

ELEMENTARY INSTRUCTIONAL FORM

Area: Primary K-2

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I. PROGRAM PHILOSOPHY

Realizing that children vary in their rate of growth, maturity, background of Experiences and native capacities, the aim is to provide many different Kinds of functional experiences for their individual needs and Interests through a continuous progress philosophy.

The program seeks to enable and encourage each student to progress At his/her own rate of development. The continuous progress philosophy Supports the belief that all children can learn when provided a positive, Appropriate learner-focused educational environment.

II. PROGRAM GOALS

To provide physical facilities in which the total educational program Of planning, carrying out activities, and evaluating might take place.

To provide a learner-focused, quality educational environment for all Students with a standards-driven system of curriculum, instructional Assessment and organizational structure.

To provide an educational program that will excite the children about The learning process and help them realize the knowledge available to them.

To develop students who are literate, productive, and successful members Of their communities.

To assist the learner in realizing that he/she shares the responsibility for The learning process in acquiring knowledge, skills, and attitudes that Are relevant, challenging, collaborative, integrated, and continuous.

III. PROGRAM ACTIVITIES

There shall be a comprehensive, integrated curriculum provided through Flexible, multi-age grouping strategies within a collaborative team approach. The students will be actually engaged in their learning in a safe, productive Learning environment.

Instruction will be provided that maximizes "time on task" through effective Teaching strategies, schedules, use of technology, and the instructional team Model.

Language Arts: Primary students will begin the mastery of the skills of Literacy: writing, reading, listening, viewing, and speaking.

Mathematics: Primary students will begin to engage in the process of learning The essential facts and definitions in mathematics, the use of numbers, problem Solving solving strategies, concepts and operations, measurement, geometry And spatial sense, and appreciating the value of mathematics and its Usefulness in real life applications. Appropriate mathematics materials will Be accessible to the students.

Social Studies: Primary students will be provided space for large and small Group activities, and individual projects. They will also be provided learning Experiences that will help them have a growing awareness of themselves In relationship with their world citizenship, and their interdependence with others.

Science: Primary students will begin the process of learning and applying Basic science skills of observation, classification, communication, measurement, Prediction and inference in seeking truths about the world and universe.

IV. ORGANIZATIONAL NOMENCLATURE

Teacher-Student Ratio	1-18
Total No. of Teachers	1
Total No. of Paras	0
Grade/Age Levels	K-2
Hours per Day Used	6.5
Student Capacity	18

V. INNOVATIONS, EXPERIMENTAL IDEAS, OTHER PLANNED USES

An activity space will be provided per four (4) classroom cluster to conduct Cooperative activities, i.e. art, learning centers, computers, etc. This space Will provide more flexibility to accommodate the program activities.

VI. PROGRAM FACILITIES LIST

Fish Code	No. of Areas	Description of Area	No. of Staff Per Area	No. of Students Per Area	No. of Students Total	Net Sq. Ft. Per Unit	Net Sq. Ft. Total
003	18	Primary Classroom				684	12,312
808		Storage, Material				90	1,620
813		Storage, Student				40	720
814		Toilet, Student				35	630

IX. SPECIAL CONSIDERATIONS

(1) Heating/Cooling/Ventilation

Central heating and cooling in keeping with the rest of the school.

(2) Acoustical

In keeping with the rest of the school.

(3) Floor

Tile

(4) Walls

Walls should be permanent for all areas where instructional areas open The central tile area. One wall should be full length tack board. Two Walls should be combination white-board and tack board.

The instructional areas should have the capability of being closed from

(5) Ceiling

In keeping with the rest of the school

(6) Lighting

In keeping with the rest of the school with as much natural lighting as possible.

(7) Windows

A window in the teacher planning area should be provided, and
In as many other areas as feasible.

(8) Doors

In keeping with the rest of the school

(9) Water

The bathrooms should be available in each classroom area with the
Sink included in the bathroom with a washing faucet and a drinking fountain.
Heights of sink and fountain should be suitable for the size of the student.

(Activity Area) If sinks are provided in this area they should include
Clay/plaster/sand traps, be impervious to stain and easily cleaned.

(10) Communications

See communication section

(11) Electrical

Two duplex electrical outlets should be on each classroom wall.

(12) Gas and Air

N/A

(13) Safety

All safety requirements per SREF shall be included as well as
CPTED (Crime Prevention through Environmental Design) principles.

(14) Fencing

N/A

(15) Service Drives

N/A

(16) Parking

N/A

(17) Built-ins

4 Built-in work counters

N/A

B. Built-in Cabinets/shelving

The teacher planning area should have cabinets and shelving Adequate for the storage of personal and instructional materials. Approximately 10 linear feet of cabinet space with counter top Should be provided in the central tile area. Cabinets should have Adjustable shelving.

C. Built-in Instructional Aids

At least 2 white-board/bulletin board combinations should be Located on the walls at 24" off the floor. The third wall should be Be tack board. Hooks for AV screens, maps, and flags should be Be provided at the top of each white-board/bulletin board Combination. These shall be in each classroom.

D. Other Built-ins

A 4'x4' bulletin board should be included in the teacher planning area.

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